

# 2011 Annual Clery Report

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## Campus Security and Fire Safety

**Campus Safety**

**9/29/2011**

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## Introduction

Established by the Dominican Sisters of Marywood 125 years ago, Aquinas College (AQ) is celebrating this milestone the entire 2011 – 2012 academic year. Our inclusive educational community rooted in the Catholic Dominican tradition is a distinguished institution providing a liberal arts education with a global perspective, emphasizing leadership and service to others, while fostering a commitment to lifelong learning dedicated to the pursuit of truth and the common good. Although quiet residential neighborhoods border the campus, AQ is located on the southeast side of Grand Rapids, Michigan's second largest city, in the vibrant, eclectic Eastown community and bordering the city of East Grand Rapids.

While AQ is located in one of the safest areas of the city, no campus is free from crime, whether it is urban, suburban, or rural. All members of the College community, therefore, should take reasonable precautions to protect themselves and others from crime. AQ is committed to working with all community stakeholders to make our campus a safe and secure environment. The College has developed a series of policies and procedures to assist in these efforts.

The following information has been prepared to increase your awareness of current programs that exist to assist you in protecting your safety and well-being as well as the entire Aquinas community. Portions are also provided in compliance with federal law, specifically the Clery Act and the Higher Education Opportunity Act (HEOA). AQ has been fortunate in experiencing few serious crimes, but such incidents could occur, and all crime is serious to the victim. Students, faculty, staff, and guests are responsible for adopting measures to protect themselves and their possessions.

## Department of Campus Safety

Campus Safety is responsible for providing security services, policy enforcement as well as first response to all incidents on campus. The Campus Safety Office is nestled between Wege Lot and Wilcox Park. The Department is headed by a Director, who currently reports to the Dean of Student Services. Aquinas Campus Safety officers are not state commissioned police officers and only have arrest authority for felonies and certain misdemeanors committed in his or her presence. The Department enforces College policies as well as federal, state, and local laws in collaboration with law enforcement agencies. The Department operates 24 hours a day, 365 days a year. In addition to the Director, the Department has two full-time supervisors, three full-time shift supervisors, three to eight part-time officers and dispatchers, and 10 to 20 student officers, dispatchers, and building security officers (BSO). A BSO is responsible for general security checks and service calls; BSOs do not respond to incidents.

## Working Relationships with Law Enforcement Agencies

The AQ Department of Campus Safety maintains a close working relationship with the Grand Rapids Police Department (GRPD). The Department maintains regular communication with GRPD's Eastown Community Police Officer, including exchange of case information. GRPD provides Campus Safety with relevant crime information about crimes occurring near campus and crimes involving known Aquinas community members. GRPD investigates most crimes occurring on campus. Campus Safety occasionally works with other law enforcement agencies, including East Grand Rapids Public Safety Department, Kent County Sheriff's Department, the Michigan State Police, the FBI, and Homeland Security. There is no written memorandum of understanding between AQ Campus Safety and any public law enforcement agency.

## Training

Supervisors and shift supervisors are responsible for on-going training of part-time and student employees. Training includes College and Department policies and procedures as well as basic protection of persons and property. The Director provides training for all or part of the Department in public relations, interpersonal communication, crisis intervention, critical incident response, de-escalation, self-defense, hand-cuffing, CPR (AED), first aid, and other timely topics. Much of the training is presented at conferences, in seminars, or in hands-on training sessions provided by AQ faculty, local law enforcement agencies, Federal Law Enforcement Training Center, security contractors, and other field experts.

## Crime Reporting Procedures

### General Procedures for Reporting a Crime or Emergency

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to Campus Safety in a timely manner. To report a crime or emergency from the College phone system, call Campus Safety at extension 3333. To report a crime or emergency from outside the College phone system, call (616) 632.2462. To report a non-emergency security or public safety related matter, call Campus Safety at extension 2462 or from outside the College phone system, (616) 632.2462.

Dispatchers are available at these respective telephone numbers 24 hours a day to answer your calls. In response to a call, Campus Safety will take action by either dispatching an officer or having the dispatcher take the necessary information to file an incident report. Incident Reports involving College employees are forwarded to the Director of Human Resources for review and possible referral for potential action, as appropriate. Incident reports involving students and non-College affiliated individuals are forwarded to the Dean of Students Office for review and possible referral to a judicial affairs officer for potential action, as appropriate. The Director of Campus Safety will assign a supervisor to further investigate a report when it is deemed appropriate.

Additional information obtained via the investigation will also be forwarded to the Director of Human Resources or Dean of Students. If assistance is required from the Grand Rapids Police Department or Kent County Sheriff's Department, Campus Safety will contact the appropriate agency. If a sexual assault should occur, staff on the scene, including Campus Safety, will offer the victim a wide variety of services, including the Nurse Examiner Program at the YWCA.

All Campus crimes should be reported to the Department of Campus Safety to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

### Notification to the AQ Community about Reported Crimes

In an effort to provide timely notice to the AQ community, and in the event of a serious incident which may pose an ongoing threat to members of the AQ Community, a Crime Alert is posted electronically on ACORN and The Moose. The Department may also post Crime Alerts at building entrances printed on colored paper. The alerts are generally written by the Director of Campus Safety or his/her designee. Updates to the AQ community about any particular case resulting in a Crime Alert may be distributed via ACORN or The Moose or may be shared with The Saint for a follow-up story. When crime alerts are posted in campus buildings, they are printed on colored paper and posted in the lobby/entrance area of the affected building(s) for at least seven days.

Crime Alerts are usually distributed for the following FBI's Uniformed Crime Reporting Program (UCR) classifications: criminal homicide, robbery, and motor vehicle theft. Cases of sex offenses including forcible rape, aggravated assault, burglary, and arson are considered on a case by case basis, depending on the facts of the case and the information known by Campus Safety. For example, if an

assault occurs between two students who have a disagreement, there may be no ongoing threat to other AQ community members and a Crime Alert would not be distributed. The Director of Campus Safety or his/her designee reviews all reports to determine if there is an ongoing threat to the community and if the distribution of a Crime Alert is warranted. Crime Alerts may also be posted for other crime classifications, as deemed necessary.

Representatives from The Saint, the AQ student newspaper, are invited to meet with the Director of Campus Safety or a designee to discuss crime, security, or policies on campus. Editorial decisions on newspaper content are solely the purview of The Saint.

A public crime log is available for review 24 hours a day on the Campus Safety website at [http://www.aquinas.edu/campus\\_safety/clery\\_act.html](http://www.aquinas.edu/campus_safety/clery_act.html) or at the Campus Safety office from 8 a.m.–5 p.m. Monday through Friday, excluding holidays. Campus Safety is unable to maintain a static web address for the frequently updated public crime log. On the page linked above, one should locate the title, Public Crime Log, and then click on the current year to review the reported crimes. The information in the crime log typically includes the case number, classification, date reported, date occurred, time occurred, general location, and disposition of each crime. The printed crime log, located in our office, must remain in the Campus Safety office.

### Statistical Disclosure of Reported Incidents

Incidents reported to Campus Safety that fall into one of the required reporting classifications will be disclosed as a statistic in this annual report published by Department of Campus Safety.

### Reporting Methods Available on Campus

Campus Safety can be contacted from on-campus telephones by dialing 2462 for non-emergency calls or 3333 for an emergency. Black courtesy phones are located in the lobbies and corridors of many campus buildings. Red emergency phones are located in stairwells, entrances, and lobbies of many buildings. There are 29 red or blue boxed emergency phones located along many paths, sidewalks, and parking lots. Additionally, many Area of Refuge phones are located through-out campus; crimes or emergencies may be reported from any of these phones. From non-campus phones, one may contact Campus Safety by dialing (616) 632.2462.

### Reporting a Crime to the Grand Rapids Police Department

A person reporting a crime to Campus Safety has the right to report the crime to the Grand Rapids Police Department (GRPD) or other appropriate law enforcement agency. AQ Campus Safety officers regularly discuss this option with the victim of a crime and will assist the victim or reporting person with that process.

### Off-Campus Crime

If GRPD is contacted about criminal activity occurring off-campus involving AQ students, GRPD may notify Campus Safety. However, there is no official GRPD policy requiring such notification. Students in these cases may be subject to arrest by GRPD and college judicial proceedings through the Division of Student Affairs.

### Confidential Reporting Procedures

For calendar year 2010, the College did not have a confidential reporting system in place to take reports of crime without the possibility of the College taking action beyond reporting the statistic. Currently, the College does not have plans to implement confidential reporting.

# Access to Campus Facilities

## Academic and Administrative Buildings

The Aquinas Campus is open to the public. The academic and administrative buildings are open to the public, at a minimum, during normal business hours. Most facilities have individual hours, and the hours may vary at different times of the year. Access to some of these buildings is also controlled by card access after normal business hours, and all of these buildings have varied levels of access.

Campus Safety officers patrol the academic and administrative buildings on a regular basis. For information about the access protocol for a specific building, see the building manager, a department head, or contact Campus Safety at (616) 632-2462.

## Residence Halls

Access to residence halls is restricted to residents, their approved guests, and other approved members of the College community. Residents gain entry by swiping their cards in the card access readers. Residents are cautioned against permitting strangers to enter the buildings and are urged to require individuals seeking entry to use their access cards. Campus Safety officers patrol the residence halls on a regular basis.

Area coordinators (AC), resident assistants (RA), and front-desk staff enforce security measures in the residence halls and work with residents to achieve a community respectful of individual and group rights and responsibilities. Division of Student Affairs staff and Campus Safety also conduct periodic educational sessions on prevention of various crimes, including sexual assault and acquaintance rape.

## Maintenance of Campus Facilities

Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. Campus Safety regularly patrols campus and reports malfunctioning lights and other unsafe physical conditions to Maintenance, Grounds, and Housekeeping for correction. Other members of the College community are helpful when they report equipment problems to Campus Safety or to Maintenance. These requests may be submitted on the intranet at <http://www.aquinas.edu/physicalplant/forms.html>.

## Sexual Assault Policy

Should a sexual assault occur on campus, Aquinas encourages the survivor to report the assault to Campus Safety, who will assist the survivor by providing first aid as needed and directing the survivor to medical care. Campus Safety may also assist the survivor, if he/she desires, in reporting the crime to the appropriate law enforcement agency. Campus Safety can also direct the survivor to counseling and support services both on and off campus. Those, other than the survivor, who are aware of a sexual assault occurring on-campus are encouraged to report the information to Campus Safety. Campus Security Authorities are required by law to report knowledge of a sexual assault to Campus Safety.

Aquinas will assist any survivor with changes in academic or living arrangements and by issuing not campus restraining orders. If the survivor desires a college judicial hearing, both the survivor and the accused will have the same opportunities to have others present during the disciplinary proceeding. Both parties will be informed of the proceedings final determination in writing which any sex offense was alleged. All student sanctions are listed in the Student Conduct Code. If the accused is found responsible for an alleged sex offense, the penalties may include expulsion or any combination of sanctions listed in the Student Conduct Code.

## Sex Offender Registry

The federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice, as required under State law, of each institution of higher education in that State at which the person is employed, carries on a vocation, volunteers, or is a student.

In Michigan, convicted sex offenders must register with local law enforcement, the registry is maintained by the Michigan State Police. You can link to this information, which appears on MSP's website, by accessing Campus Safety's website at [http://www.aquinas.edu/campus\\_safety/about.html](http://www.aquinas.edu/campus_safety/about.html). The link is located at the bottom of the page under the heading, Related Links.

## Emergency Response, Notification, and Evacuation

### Emergency Response

Upon a report of a possible emergency, Campus Safety will confirm the emergency by either dispatching an officer, observing video feeds, or by additional third party reports. Campus Safety acts as the first responder to all emergencies on campus and will contact emergency services as required to resolve the situation.

### Emergency Notification

In addition to the reporting methods listed above, Aquinas has developed emergency notification procedures for immediately informing the community of an emergency. The Emergency Alert Notification System (EANS) is initiated by Campus Safety upon confirmation of an emergency. The senior full-time officer/supervisor on duty or on call will make this determination. The same individual will select from pre-written notifications for the initial warning. The content of subsequent updates will be determined by the Director of Campus Safety or his/her designee in consultation with emergency services and Aquinas administrators. Aquinas may use some or all of these communication vectors to notify its community including campus-wide speaker system, campus-wide phone tree, network pop-ups, email, website, text messages, and the media.

Campus Safety conducts drills, tabletop exercises, and functional exercises on a continual basis. These activities allow the College to maintain a state of preparedness as well as evaluate current procedures for effectiveness. The College did not conduct a full-scale exercise during calendar year 2010. These activities did include at least one evacuation for each campus building during 2010.

### Shelter-in-Place Procedures –

If an incident occurs and the buildings or areas around you become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors, because leaving the area may expose you to that danger. Thus, to “shelter-in-place” means to make a shelter of the building that you are in, and with a few adjustments this location can be made even safer and more comfortable until it is safe to go outside.

Basic “Shelter-in-Place” Guidance:

If an incident occurs and the building you are in is not damaged, stay inside in an interior room until you are told it is safe to come out. If your building is damaged, take your personal belongings (purse, wallet, AQ ID card, etc.) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the elevators). Once you have evacuated, seek shelter at the nearest College building quickly. If police or fire department personnel are on the scene, follow their directions.

How You Will Know to “Shelter-in-Place”:

A shelter-in-place notification may come from several sources, including Aquinas College Department of Campus Safety, other College administrators, Michigan State Police, Kent County Sheriff's Department, Grand Rapids Police Department, or other authorities utilizing the College's emergency communications tools.

How to "Shelter-in-Place":

No matter where you are, the basic steps of shelter-in-place will generally remain the same. Should the need ever arise; follow these steps, unless instructed otherwise by local emergency personnel:

1. If you are inside, stay where you are. Collect any emergency shelter-in-place supplies and a telephone to be used in case of emergency. If you are outdoors, proceed into the closest building quickly or follow instructions from emergency personnel on the scene.
2. Locate a room to shelter inside. It should be:
  - An interior room;
  - Above ground level;
  - Without windows or with the least number of windows. If there is a large group of people inside a particular building, several rooms maybe necessary.
3. Shut and lock all windows, close shades and lock the door.
4. Turn off air conditioners, heaters, and fans.
5. Close vents to ventilation systems as you are able.
6. Make a list of the people with you and ask someone (Residence Life Staff, faculty, or other staff) to call the list in to Campus Safety so authorities know where you are sheltering. If only students are present, one of the students should call in the list.
7. Make yourself comfortable, near ground level away from any doors and windows.

## Education of College Community Members

Aquinas offered many programs throughout 2010 to teach its community about crime preventions, drug and alcohol awareness, and personal safety. Career & Counseling, Residence Life, Health and Wellness, Campus Life, and Campus Safety were among the departments to present different programming.

## Responsibilities of the College Community

Members of the College community must assume responsibility for their own personal safety and the security of their personal property. The following precautions provide guidance.

- Report all suspicious activity to Campus Safety immediately.
- Never take personal safety for granted.
- Try to avoid walking alone at night. Use the Campus Safety's escort service.
- Limit your alcohol consumption, and leave social functions that get too loud, too crowded, or that have too many people drinking excessively. Remember to call Campus Safety or GRPD for assistance the first sign of trouble.
- Carry only small amounts of cash.
- Never leave valuables (wallets, purses, books, calculators, etc.) unattended.
- Carry your keys at all times and do not lend them to anyone.
- Lock up bicycles and motorcycles. Lock car doors and close windows when leaving your car.
- Always lock the door to your residence hall room, whether or not you are there. Be certain that your door is locked when you go to sleep, and keep windows closed and locked when you are not at home.
- Do not leave valuables in your car, especially if they can be easily noticed.

- Engrave serial numbers or owner's recognized numbers, such as a driver's license number, on items of value.
- Inventory your personal property and insure it appropriately with personal insurance coverage.

## Alcohol and Drug Policies

### Health Risk

The use of illicit drugs and the abuse of alcohol present major health risks, such as addiction, acute and chronic illness, and death. Other risks associated with alcohol and drug use include impaired learning, violence, injuries, accidents, drunk driving, acquaintance rape, unplanned pregnancies, and sexually transmitted diseases.

### Treatment Programs

Alcohol and drug information, referral, counseling, treatment, and rehabilitation programs are available to faculty, staff, and students through a variety of on- and off-campus resources. Some of these services and programs are without charge; other are covered by insurance or based on ability to pay. Students may obtain further information about available services by calling the Career and Counseling Center. Employees may direct their inquiries to Human Resources. All faculty, staff, and students with questions, concerns or problems related to the use of illicit drugs or the abuse of alcohol is urged to take immediate advantage of the help that is available. All members of the College community, however, must clearly understand that they jeopardize their education, their jobs, their health, and their future if they unlawfully possess, use, or distribute drugs or alcohol at Aquinas. Sanctions for such misconduct will be consistently enforced.

### Penalties

The Federal Government and the State of Michigan decide if and how a drug should be controlled. Prescription drugs psychoactive (mind-altering), are categorized according to a Schedule I-V which tells under what conditions a physician can prescribe the drug. This schedule also includes a drug's known and potential value, its potential for physical or psychological dependence, and the risk to public health. Penalties for the illegal sale or distribution of a drug are established using the Schedule I-V. Schedule I drugs have a high potential for abuse with no medical use. Production of these drugs is controlled. Examples include heroin, methaqualone, all hallucinogens (except phencyclidine-PCP), marijuana and hashish. Tetrahydrocannabinol (THC), depending on its form, can also be a Schedule II drug.

Schedule II drugs have a high potential for abuse; they also have some medical uses. Production of these drugs is also controlled. Examples include opium, morphine, codeine, some other narcotics, barbiturates, cocaine, amphetamines and phencyclidine (PCP).

Penalties for selling Schedule I and II drugs vary with the quantity of the drug. Additionally, if death or serious injury is associated with the sale, or if it is a second offense, penalties are more severe. When establishing penalties for sale, marijuana and hashish are separated from this designation according to the schedule. The penalties are similar to those set for Schedule I and II drugs. Federal penalties for first offense sale of small amounts of Schedule I and II drugs is not less than five years and not more than 40 years. In the case of death or serious injury, not less than 20 years and not more than life. There is also a fine for the second offense of not more than \$2 million of individuals and \$5 million for other than individual.

State penalties for "delivery possession with intent to deliver, and manufacture" of less than 25 grams is mandatory one to 20 years; up to \$25,000, or life probation. The penalty for possession of less than 25 grams is up to four years, or a fine up to \$25,000 or both. Both offenses are felonies. Use of Schedule I and II drugs is a misdemeanor which has a penalty of up to two years, \$2,000 fine, or both.

Schedule III, IV and V drugs have some potential for abuse, but less than I and II. The potential for abuse of Schedule IV drugs is less than Schedule III, and Schedule V is less than IV. All drugs in this category have medical uses, and their production is not controlled. Examples include some narcotics, chloral hydrate (IV), barbiturates (III), other depressants (III and IV), amphetamines (III), and other stimulants (III and V).

Federal Penalties for a first offense sale of a Schedule III drug is not more than five years, and a fine of not more than \$250,000 per individual, and \$1 million, not individual. The penalty for first offense sale of Schedule IV drugs is not more than three years. The fine is the same as for Schedule III drugs. The penalty for first offense sale of Schedule V drugs is not more than one year and a fine of not more than \$100,000 per individual or \$250,000, not individual.

State Penalties for the sale of some Schedule III drugs is a felony and has a penalty of up to seven years, or a fine of up to \$5,000, or both. The penalty for the sale of Schedule IV drugs is also a felony and has a penalty of up to four years, or a fine up to \$2,000, or both. The sale of Schedule V drugs is a felony too, and has a penalty of up to two years, or a fine up to \$2,000, or both.

The State of Michigan has additional penalties for the following:

- I. OUIL (Operating under the influence of alcohol)
  1. Description: Allowing intoxicated person to drive in an area open to the public.
  2. Penalty: Not more than 90 days, or \$100-\$500 fine, or both.
- II. Permitting Person Under the Influence to Drive
  1. Description: A person, licensed or not, under the influence of alcohol, or drugs, or both.
  2. Penalty: First arrest - not more than 90 days, or \$100-\$500 fine, or both.
- III. Minor Possessing or Transporting in a Motor Vehicle
  1. Description: Persons under 21 may not possess or transport alcohol in a vehicle.
  2. Penalty: Not more than 90 days, or a fine of not more than \$100. Vehicle can be impounded.
- IV. Purchase/Possess/Consume by Minor
  1. Description: Persons under 21 may not purchase, possess, or consume alcohol.
  2. Penalty: Civil infraction: first arrest - \$25, second arrest - \$50, and third arrest - \$100.
- V. Impaired Driving
  1. Description: A person driving in an area open to the public while impaired from alcohol, drugs, or both.
  2. Penalty: Not more than 90 days, or a fine of not more than \$300, or both.

## Firearms and Weapons Policies

Aquinas is committed to maintaining a safe and secure environment that supports the academic mission of the College. Firearms and weapons are not allowed on campus without the prior written approval of the Aquinas College President and Director of Campus Safety. The written approval will specify the limitations for possessing a firearm or weapon on College property.

## Emergency Medical Response Procedures

Students, faculty, staff, and guests should report any emergency medical situations to Campus Safety immediately at extension 3333 or, from outside the College phone system, (616) 632-2462. The Campus Safety dispatcher will send Campus Safety Officers to the scene and request EMS as necessary.

## Crime Statistics

The information below provides context for the crime statistics reported as part of compliance with the Clery Act.

**Table 1: 2010 Criminal Offenses**

2010 CRIMINAL OFFENSES	ON CAMPUS		NON CAMPUS	PUBLIC PROPERTY
	Residential Buildings	Non Residential Facilities		
CRIMINAL HOMICIDE				
- MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0
- NEGLIGENT MANSLAUGHTER	0	0	0	0
SEX OFFENSES				
- FORCIBLE SEX OFFENSES	0	0	0	0
- NONFORCIBLE SEX OFFENSES	0	0	0	0
ROBBERY	0	1	0	0
AGGRAVATED ASSAULT	0	0	0	0
BURGLARY	2	4	0	0
MOTOR VEHICLE THEFT	0	1	0	0
ARSON	0	2	0	2

Table 2: 2009 Criminal Offenses

2009 CRIMINAL OFFENSES	ON CAMPUS		NON CAMPUS	PUBLIC PROPERTY
	Residential Buildings	Non Residential Facilities		
CRIMINAL HOMICIDE				
- MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0
- NEGLIGENT MANSLAUGHTER	0	0	0	0
SEX OFFENSES				
- FORCIBLE SEX OFFENSES	0	0	0	0
- NONFORCIBLE SEX OFFENSES	0	0	0	0
ROBBERY	0	0	0	0
AGGRAVATED ASSAULT	0	1	0	0
BURGLARY	3	5	0	0
MOTOR VEHICLE THEFT	0	1	0	0
ARSON	0	0	0	0

Table 3: 2008 Criminal Offenses

2008 CRIMINAL OFFENSES	ON CAMPUS		NON CAMPUS	PUBLIC PROPERTY
	Residential Buildings	Non Residential Facilities		
CRIMINAL HOMICIDE				
- MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0
- NEGLIGENT MANSLAUGHTER	0	0	0	0
SEX OFFENSES				
- FORCIBLE SEX OFFENSES	0	0	0	0
- NONFORCIBLE SEX OFFENSES	0	0	0	0
ROBBERY	0	0	1	0
AGGRAVATED ASSAULT	0	1	0	0
BURGLARY	8	3	0	0
MOTOR VEHICLE THEFT	0	2	0	0
ARSON	0	0	0	0

Table 4: 2010 Arrests and Judicial Referrals

2010 ARRESTS AND JUDICIAL REFERRALS	ON CAMPUS		NON CAMPUS	PUBLIC PROPERTY
	Residential Buildings	Non Residential Facilities		
ARRESTS				
- LIQUOR LAW VIOLATIONS	0	0	0	0
- DRUG LAW VIOLATIONS	0	0	0	0
- ILLEGAL WEAPONS POSSESSION	0	0	0	0
JUDICIAL REFERRALS				
- LIQUOR LAW VIOLATIONS	36	0	0	0
- DRUG LAW VIOLATIONS	1	0	0	0
- ILLEGAL WEAPONS POSSESSION	2	0	0	0

Table 5: 2009 Arrests and Judicial Referrals

2009 ARRESTS AND JUDICIAL REFERRALS	ON CAMPUS		NON CAMPUS	PUBLIC PROPERTY
	Residential Buildings	Non Residential Facilities		
ARRESTS				
- LIQUOR LAW VIOLATIONS	0	0	0	0
- DRUG LAW VIOLATIONS	0	4	0	0
- ILLEGAL WEAPONS POSSESSION	0	0	0	0
JUDICIAL REFERRALS				
- LIQUOR LAW VIOLATIONS	50	0	0	0
- DRUG LAW VIOLATIONS	9	0	0	0
- ILLEGAL WEAPONS POSSESSION	0	0	0	0

Table 6: 2008 Arrests and Judicial Referrals

2008 ARRESTS AND JUDICIAL REFERRALS	ON CAMPUS		NON CAMPUS	PUBLIC PROPERTY
	Residential Buildings	Non Residential Facilities		
ARRESTS				
- LIQUOR LAW VIOLATIONS	0	0	0	0
- DRUG LAW VIOLATIONS	0	0	0	0
- ILLEGAL WEAPONS POSSESSION	0	0	0	0
JUDICIAL REFERRALS				
- LIQUOR LAW VIOLATIONS	72	0	1	0
- DRUG LAW VIOLATIONS	6	0	0	0
- ILLEGAL WEAPONS POSSESSION	1	0	0	0

Table 7: 2010 Hate Crime Offenses – On Campus

2010 ON CAMPUS HATE CRIMES OFFENSES	CATEGORIES OF BIAS					
	Race	Gender	Religion	Sexuality	Ethnicity	Disability
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
FORCIBLE SEX OFFENSES	0	0	0	0	0	0
NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
ANY OTHER CRIME INVOLVING BODILY INJURY	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0
LARCENY-THEFT	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY (EXCEPT ARSON)	0	0	0	0	0	0

Table 8: 2009 Hate Crime Offenses – On Campus

2009 ON CAMPUS HATE CRIMES OFFENSES						
	Race	Gender	Religion	Sexuality	Ethnicity	Disability
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
FORCIBLE SEX OFFENSES	0	0	0	0	0	0
NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
ANY OTHER CRIME INVOLVING BODILY INJURY	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0
LARCENY-THEFT	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY (EXCEPT ARSON)	0	0	0	0	0	0

Table 9: 2008 Hate Crime Offenses – On Campus

2008 ON CAMPUS HATE CRIMES OFFENSES	CATEGORIES OF BIAS					
	Race	Gender	Religion	Sexuality	Ethnicity	Disability
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
FORCIBLE SEX OFFENSES	0	0	0	0	0	0
NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
ANY OTHER CRIME INVOLVING BODILY INJURY	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0
LARCENY-THEFT	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY (EXCEPT ARSON)	0	0	0	0	0	0

Table 10: 2010 Hate Crime Offenses – Non Campus

2010 NON CAMPUS HATE CRIMES OFFENSES	CATEGORIES OF BIAS					
	Race	Gender	Religion	Sexuality	Ethnicity	Disability
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
FORCIBLE SEX OFFENSES	0	0	0	0	0	0
NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
ANY OTHER CRIME INVOLVING BODILY INJURY	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0
LARCENY-THEFT	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY (EXCEPT ARSON)	0	0	0	0	0	0

Table 11: 2009 Hate Crime Offenses – Non Campus

2009 NON CAMPUS HATE CRIMES OFFENSES	CATEGORIES OF BIAS					
	Race	Gender	Religion	Sexuality	Ethnicity	Disability
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
FORCIBLE SEX OFFENSES	0	0	0	0	0	0
NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
ANY OTHER CRIME INVOLVING BODILY INJURY	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0
LARCENY-THEFT	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY (EXCEPT ARSON)	0	0	0	0	0	0

Table 12: 2008 Hate Crime Offenses – Non Campus

2008 NON CAMPUS HATE CRIMES OFFENSES	CATEGORIES OF BIAS					
	Race	Gender	Religion	Sexuality	Ethnicity	Disability
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
FORCIBLE SEX OFFENSES	0	0	0	0	0	0
NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
ANY OTHER CRIME INVOLVING BODILY INJURY	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0
LARCENY-THEFT	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY (EXCEPT ARSON)	0	0	0	0	0	0

Table 13: 2010 Hate Crime Offenses – Public Property

2010 PUBLIC PROPERTY HATE CRIMES OFFENSES	CATEGORIES OF BIAS					
	Race	Gender	Religion	Sexuality	Ethnicity	Disability
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
FORCIBLE SEX OFFENSES	0	0	0	0	0	0
NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
ANY OTHER CRIME INVOLVING BODILY INJURY	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0
LARCENY-THEFT	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY (EXCEPT ARSON)	0	0	0	0	0	0

Table 14: 2009 Hate Crime Offenses – Public Property

2009 PUBLIC PROPERTY HATE CRIMES OFFENSES	CATEGORIES OF BIAS					
	Race	Gender	Religion	Sexuality	Ethnicity	Disability
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
FORCIBLE SEX OFFENSES	0	0	0	0	0	0
NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
ANY OTHER CRIME INVOLVING BODILY INJURY	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0
LARCENY-THEFT	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY (EXCEPT ARSON)	0	0	0	0	0	0

Table 15: 2008 Hate Crime Offenses – Public Property

2008 PUBLIC PROPERTY HATE CRIMES OFFENSES	CATEGORIES OF BIAS					
	Race	Gender	Religion	Sexuality	Ethnicity	Disability
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
FORCIBLE SEX OFFENSES	0	0	0	0	0	0
NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
ANY OTHER CRIME INVOLVING BODILY INJURY	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0
LARCENY-THEFT	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY (EXCEPT ARSON)	0	0	0	0	0	0

## Annual Fire Safety Report

If a fire occurs in an Aquinas building, community members should immediately notify Campus Safety at 616.632.2462. Campus Safety will send officer(s) to the scene and contact the appropriate fire department. If a member of the community finds evidence of a fire that has been extinguished, and the person is not sure whether Campus Safety has already responded, the individual should immediately notify Campus Safety to investigate and document the incident. A fire alarm alerts the community of a potential hazard; community members are required to evacuate the building immediately upon hearing a fire alarm. Use the nearest exit to leave the building immediately. Community members should familiarize themselves with the exits in each building. The Safety Committee has placed maps throughout buildings indicating exit routes and other emergency features of the building. Community members should use the stairs, not an elevator, to evacuate the building. If you are caught in the elevator, push the emergency phone button. The emergency phones in elevators on campus are programmed to call Campus Safety. Campus Safety publishes this fire safety report as part of its annual Clery Act Compliance. This report includes statistics concerning the number of fires, the cause of each fire, the number of injuries and deaths related to a fire, and the value of the property damage caused by a fire.

**Table 16: 2009 Fire Log**

Date	Time	Location	Nature/Cause	Number of Injuries	Number of Deaths	Value of Property Damage
08/25/10	23:07	Fulton House	UNATTENTIVE COOKING	0	0	\$0.00
09/11/10	18:19	RAVINE C	UNATTENTIVE COOKING	0	0	\$0.00
09/18/10	20:38	REGINA HALL	UNATTENTIVE COOKING	0	0	\$300.00
10/05/10	17:06	MEIJER HALL	UNATTENTIVE COOKING	0	0	\$0.00

## Fire Safety Tips

Buildings are equipped with a variety of features that are designed to detect, stop and/or suppress the spread of a fire.

- A door can be the first line of defense against the spread of smoke or fire from one area to another. Some doors, such as fire doors in corridors or stairwells of residence halls, are designed to stand up to fire longer than those of an individual room. It is important that these doors are CLOSED for them to work. Additionally, if a door has a device that automatically closes the door, it should NOT be propped open.
- Sprinklers are 98% effective in preventing the spread of fire when operating properly. DO NOT obstruct the sprinkler heads with materials like clothing hanging from the piping.
- Smoke detectors cannot do their job if they are disabled or covered by the occupant, which is a violation of College Policy and city ordinance.
- Almost  $\frac{3}{4}$  of all fires that are caused by smoking material are the result of a cigarette being abandoned or disposed of carelessly. Smoking is NOT PERMITTED in any Aquinas building or within ten (10) feet of any building entrance. A daily fire log is available for review 24 hours a day on the Campus Safety website at [http://www.aquinas.edu/campus\\_safety](http://www.aquinas.edu/campus_safety) or at the Campus Safety Office during College business hours, Monday through Friday, excluding holidays. The information in the fire log typically includes

information about fires that occur in residential facilities, including the nature, date, time, and general location.

## Fire Protection Equipment/Systems

A majority of College buildings are equipped with automatic fire detection and alarm systems that are continually monitored by Campus Safety.

**Table 17: 2009 Fire Protection Systems by Building**

<b>Building Fire Protection Systems</b>		
<i>BUILDING</i>	<i>FIRE ALARM SYSTEM</i>	<i>SUPPRESSION SYSTEM</i>
Sturuss SFC	Smoke Detectors, Pull Stations	Sprinkler System
<b>St. Joseph Hall</b>	Smoke Detectors, Pull Stations	Sprinkler System
Bukowski Chapel	No	
Art & Music Center	Smoke Detectors, Pull Stations	Sprinkler System
Maintenance	No	
Campus Safety Office	No	
Academic Building	Smoke Detectors, Pull Stations	Sprinkler System, Dry Chemical
Wege Center	Smoke Detectors, Pull Stations	Sprinkler System, Commercial Hood System
<b>Gatehouse</b>	Smoke Detectors, Pull Stations	
Performing Arts Center	Smoke Detectors, Pull Stations	Sprinkler System
Albertus Hall	Smoke Detectors, Pull Stations	Sprinkler System
Brink Hall	Smoke Detectors, Pull Stations	
Theater Annex	Smoke Detectors, Pull Stations, Local Alarm Only	
Carriage House	No	Sprinkler System
<b>Regina Hall</b>	Smoke Detectors, Pull Stations	Sprinkler System
Holmdene	Smoke Detectors, Pull Stations	Sprinkler System
<b>Hruby Hall</b> (Residential and Business)	Smoke Detectors, Pull Stations	Sprinkler System
<b>Willowbrook</b>	Smoke Detectors, Local Only	
<b>Browne Center</b> (Residential and Business)	Smoke Detectors, Pull Stations	Sprinkler System
Grounds	No	
Jarecki/Lacks/Hauenstein	Smoke Detectors, Pull Stations	Sprinkler System, Dry Chemical
Donnelly Center	Smoke Detectors, Pull Stations	Sprinkler System
<b>Meijer Hall</b>	Smoke Detectors, Pull Stations	
<b>Knape Hall</b>	Smoke Detectors, Pull Stations	
<b>Dominican Hall</b>	Smoke Detectors, Pull Stations	Sprinkler System
<b>Woodcock Hall</b>	Smoke Detectors, Pull Stations	
Woodward House	Smoke Detectors, Local Only	
<b>Fulton House</b>	Smoke Detectors, Local Only	
<b>Ravine Apartment A</b>	Smoke Detectors, Pull Stations	Sprinkler System
<b>Ravine Apartment B</b>	Smoke Detectors, Pull Stations	Sprinkler System
<b>Ravine Apartment C</b>	Smoke Detectors, Pull Stations	Sprinkler System
<b>Ravine Apartment D</b>	Smoke Detectors, Pull Stations	Sprinkler System

## APPENDIX

### Crime Definitions

\* As per the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program

## SEX OFFENSES—FORCIBLE

Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

### *Forcible Rape*

The carnal knowledge of a person, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

### *Forcible Sodomy*

Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

### *Sexual Assault with an Object*

The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

### *Forcible Fondling*

The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

## SEX OFFENSES—NON-FORCIBLE

Unlawful, non-forcible sexual intercourse.

### *Incest*

Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

### *Statutory Rape*

Non-forcible sexual intercourse with a person who is under the statutory age of consent.

\* As Per the Uniform Crime Reporting Handbook

### **Aggravated Assault**

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

### **Arson**

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property, etc.

### **Burglary**

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and

entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

### **Motor Vehicle Theft**

The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned-including joy riding).

### **Murder and Non-negligent Manslaughter**

The willful (non-negligent) killing of one human being by another.

### **Manslaughter by Negligence**

The killing of another person through gross negligence.

### **Robbery**

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force, violence, and/or causing the victim fear.

### **Larceny**

The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

### **Vandalism**

To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

### **Weapon Law Violations**

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

### **Drug Law Violations**

Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadones); and dangerous non-narcotic drugs (barbiturates, benzedrine).

### **Liquor Law Violations**

The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

\* Offense Definitions relating to Hate/Bias Related Crime Statistics as per the UCR Hate Crime Reporting Guidelines

### **Simple Assault**

An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

## **Intimidation**

To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

## **Geography Definitions**

\* Definitions of geographical areas as per the Clery Act

### **On-Campus**

(1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and

(2) Any building or property that is within or reasonably contiguous to the area identified in paragraph (1), that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or retail vendor).

### **Non-Campus Building Or Property**

(1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or

(2) Any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

### **Public Property**

All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus. The GW crime statistics do not include crimes that occur in privately owned homes or businesses within or adjacent to the campus boundaries.