



TECHNOLOGY CHANGES, ANNOUNCEMENTS, END OF SEMESTER & BREAK PERIOD INFORMATION

During the upcoming Christmas break period, the College will be officially **closed from Thursday, December 22, 2005 at 5:00 p.m. until Tuesday, January 3, 2006 at 8:00 a.m.** The Information Technology & Services Department will also be closed.

Please be sure to turn your computer OFF before leaving on Christmas break.

Backups will be suspended during this period. The last back up of 2005 will be on December 23, 2005 beginning at 3:00 a.m. The first backup of 2006 will be overnight after the first day the College is open, January 4, 2006 beginning at 3:00 a.m. As usual, ITS will not shut down servers and network resources, however, ITS administrators will not be monitoring systems.

If an essential technology function fails during the closure period and is critical to the crucial operations which are active over the closure period, (i.e. processing of grades and year-end gifts), contact Campus Safety to activate the emergency ITS staff procedure.

Please see the ACORN or The Moose announcement for more information on these topics:

- ITS Christmas break projects
- Student password retrieval process
- Computer lab hours during break
- Student email forwarding
- Pegasus vacation settings and preparation
- Accessing your email from off campus
- Annual student computer account deletion process

December 12, 2005

- Data security—What everyone should know
- Computer moves

NOTICE FROM THE REGISTRAR

Grade reports for the Fall Semester 2005 will be prepared and made available online on "MyAQ". Students are able to access the system at <http://myaq.aquinas.edu> using their ELM password (Electronic Login Manager). **GRADE REPORTS WILL NOT BE PRINTED AND MAILED TO STUDENTS.**

If you have not yet gone through the process to retrieve your ELM password, you still may do so by going to the Information Technology Services Department in AB350, the library or the Campus Safety Office (during Christmas break). You must appear in person with your Aquinas College ID number (which can be found on the enclosed billing) and some form of identification that includes your picture. You will be issued a one-time access key, which will allow you to obtain your ELM password online.

If you do need a printed copy of your grades other than the printed screen on MyAQ, please call the Registrar's Office at 632-2866 or email at registrar@aquinas.edu. We will be happy to produce one for you.

CAMPUS CORRESPONDENCE ANNOUNCEMENT

Beginning in January Campus Correspondence will no longer be available in print, but it will be available on the Web, <http://www.aquinas.edu/collegerelations/publications.html>. Campus Correspondence will also be found on Acorn or the Moose (internal message boards), by clicking on the "Publications" link.

AQUINAS LECTURE SERIES 2005-06

Tuesday, January 17

12:30-1:20 p.m.: Aquinas College Lecture Series. **"Exploring Career Development in 21st Century China."** Speaker: **Loretta Simpson, Aquinas Associate Director of Career Services.** Bring your brown-bag lunch. Aquinas College Wege Student Center Ballroom. Free.

AQUINAS CONTEMPORARY WRITERS SERIES PRESENTS STUART DYBEK

Wednesday, January 18

3:30 p.m.: Talk with Students, Loutit Room, Wege Student Center.

7:30 p.m.: Evening Reading, Ballroom, Wege Student Center

Aquinas College Contemporary Writers Series presents **Stuart Dybek**, the author of poetry as well as fiction. Three of his stories have appeared in O. Henry prize story collections: "Hot Ice" (winner, 1985), "Pet Milk" (1986), and "Blight" (1987). His first collection of short stories, "Childhood and Other Neighborhoods" (Viking, 1980), has recently been reissued by Ecco Press. "Brass Knuckles" (Pitt Poetry Series, 1979) was his first book of poetry and he has a new book of poems, "Streets in Their Own Ink" (FSG 2004). "I Sailed with Magellan" is Dybek's most recent book of fiction (FSG 2003). He continues to write both poetry and fiction. Dybek's work has appeared in such magazines as *The Atlantic Monthly*, *The Iowa Review*, *Antaeus*, and *Ploughshares*, and in 1984 he won the Whiting Writers Award. Dybek teaches at Western Michigan University and lives in Kalamazoo. Wege Student Center, Loutit Room. Free.

ART NEWS

Sunday, November 13-Friday, December 16

Aquinas College Gallery Exhibit. **Aquinas College Art Department Faculty Exhibit featuring work by Don Kerr, Dana Freeman, Kurt Kaiser, Madeline Kaczmarczyk, Ron Pederson, Sharon Sandberg and Christ LaPorte.** Monday-Thursday, 10:00 a.m.-7:00 p.m.; Friday, 10:00 a.m.-4:30 p.m.; Saturday and Sunday, 2:00-6:00 p.m. Aquinas Art and Music Center Gallery. Free.

NOTE: Gallery closed Thursday, November 24-Sunday, November 27.

Sunday, January 15-Friday, February 17

Aquinas College Gallery Exhibit. **Sabbatical Exhibition. Steve Schousen**, Aquinas Professor of Art. Monday-Thursday, 10:00 a.m.-7:00 p.m.; Friday, 10:00 a.m.-4:30 p.m.; Saturday and Sunday, 2:00-6:00 p.m. Aquinas Art and Music Center Gallery. Free.

Sunday, January 15

2:00-4:00 p.m.: Aquinas College Gallery Exhibit. **Opening Reception for Sabbatical Exhibition. Steve Schousen**, Aquinas Professor of Art. Aquinas College Art and Music Center Gallery. Free.

GENERAL INFORMATION

Attention December Graduates:

If you have ever borrowed a Stafford Loan while attending Aquinas, you must complete the mandatory exit counseling that explains your rights and responsibilities as a borrower. If you did not receive a letter with instructions, please call Darcy at ext. 2894.

Student Office Assistant – International Programs, AB 20 – Contact Joelle Baldwin, 632-2076 or baldwjoe@aquinas.edu

The Office of International Programs is looking for an office assistant to join the team starting in the Spring 2006 semester. Responsibilities include: general office help, assisting with student orientation sessions, presentations for prospective and current students, answering general questions about study abroad programs, and other various tasks as assigned. Applicant should have previous experience with Microsoft Office and may be asked to work some evenings or weekends. A previous study abroad participant is preferred. Hours are flexible; 10-15 hours per week.

All applicants must complete the Student Employment Packet. Also, applicants should email Joelle at baldwjoe@aquinas.edu with a letter of interest including the following:

1. Explanation of why the applicant would like a position in the International Programs Office
2. Explanation of past experiences and skills the applicant would bring to the position. (ie. computer, language, presentation)
3. Availability for interview during December (dates and times)

NEW LIBRARY POLICY

Due to changes in delivery agreements with local public libraries, Woodhouse Library can no longer be responsible for non-Aquinas materials returned to the library. The only returned materials the Woodhouse Library accepts are those checked out from the Woodhouse Library. Items checked out from other libraries must be returned to their library of origin.

Also, please note, Interlibrary Loan books must be returned to the Woodhouse Library.

ATTENTION ALLIES AND FRIENDS!

The December WI Event Newsletter is now available. Please visit our website at <http://www.aquinas.edu/woodrick> and click on the WI Event Newsletter link on the left to download your copy today. On the WI Newsletter page there are links to current and past newsletters in 2 formats, Microsoft Word and Adobe Acrobat. Adobe Acrobat is a free software that you can download from www.adobe.com by clicking the "Get Adobe Reader" icon on the left. Remember to register early for events that you would like to attend! Please feel free to let us know how this new method of delivering the newsletter works for you. Thank you for continuing to be allies and friends of the Woodrick Institute.

ATTENTION CONTINUING EDUCATION STUDENTS!

Do you still have questions about the various AQ services available to you? Need to obtain a student ID? Want to meet other CE students? Consider attending the upcoming CE orientation.

Orientation is usually for new AQ CE students; but this time, we are opening it up to current CE students as well. Several service areas will be represented (including ITS, Health Services, Career Services, Library & Media, Student Accounts, Academic Achievement, Women's Studies Center, Campus Safety and others) so you can get help with many of your unanswered questions.

When: Monday, January 9, 5:30-7:30 p.m.

Where: Wege Ballroom

Please contact Brenda Hennink by phone at 616-632-2923 or via e-mail at hennibre@aquinas.edu for further details. **An RSVP is required by Friday, December 16.**

Monday, January 16

10:00 a.m.-7:00 p.m.: Aquinas College **Blood Drive and Bone Marrow Registry** in honor of

the late Dr. Martin Luther King, Jr. Wege Student Center Ballroom. Sponsored by the Aquinas College Multicultural Affairs and Campus Ministry. Aquinas Wege Student Center Ballroom. For information, please call 632-2490.

CAREER & COUNSELING SERVICES

Detroit Pistons Job Fair

The Detroit Pistons will be hosting its 6th Annual Sports Career Fair at the Palace of Auburn Hills, Michigan on **February 8, 2006 from 1:00 to 5:00 p.m.** There will be a 30 dollar registration fee which includes admittance to the Pistons vs. Clippers basketball game that night. You can register at www.palacenet.com or come to the Career & Counseling services office for more information.

Music Majors

Want to spend a summer in the New York Catskills living and working with some of America's most talented children? French Woods summer camp is looking for musicians who can instruct and mentor young students. If you have any questions or want to know more email admin@frenchwoods.com and they will send you information and application materials. Don't miss out on this wonderful chance to showcase your talent and change a young musician's life.

USGA Grant Writing Fellowship

The United States Golf Association, golf's governing body, is looking for a full-time employee with an interest in sports, public services, non-profit management, finance or business. Applicants should have graduated on or before May of 2006. Applications must be submitted no later than **January 5th 2006**. For more information visit www.usga.org.

Financial Management Opportunity

If you are looking to gain priceless work experience and serve your country at the same time this is the job for you. The U.S. Department of the Navy is looking for graduates to enter into the Navy Financial Management Training Program. This is a civilian job with opportunity for promotion. Anyone with a liberal arts, social science, business or accounting degree can apply. Visit www.navyfmpm.com for more information and application materials.

eRecruiting has been busy collecting jobs and internships for you! There are 1223 listings on eRecruiting including 43 in Finance/Banking, 79

in Education, and 59 in Healthcare. Listed below are some of the most recent entries.

Hamilton Mortgage Company - Asset Management, Financial Planning, Consumer Banking

United States Border Patrol - Law Enforcement/Security

The Barnard Family - Looking for a fun, energetic teacher for a 2 ½ year old boy with High Functioning Autism. Experience with teaching young children a plus.

Bethesda Lutheran Homes and Services - Social Services

DP Fox Ventures LLC - Automotive

Intelli Inc. - Consulting, Technology/Engineering, Biomedical Engineering

Software Catalysts LLC - Looking for candidates with BS or MS in Computer Science/Engineering/MBA/MIS

AET Solutions - We are an IT company seeking full time employees

Check out the following job opportunity publications available in Career and Counseling Services

Advocacy Services for Kids
Social Marketing Coordinator

Columbia University International Center for AIDS Care and Treatment
Senior Project Manager

Internal Revenue Service (IRS)
IT Specialist (Data Management)
Deadline: 12-07-2005
Website: www.usajobs.opm.gov

Kalamazoo Community Mental Health and Substance Abuse Services
Case Manager
Deadline: 12-26-2005

Kent County
Community Corrections Planner- Circuit Court
Deadline: 12-16-2005

Online Computer Literacy Center, Inc. (OCLC)

Product and Services Processing Analyst
Website:
www.oclc.org/career/openings/posting212.htm

Pfizer Inc.
Pharmaceutical Sales

Metro Health Hospital
Student Nurse Externship
RN- Assisted Breathing Center
RN- Emergency
RN- Outpatient Surgery
RN- Telemetry
Website: www.metrohealth.net

INTERNSHIP NEWS

It's never too late to start an internship. You can still add one for fall. To find out more, call ext. 2905 to schedule an Internship Information Session today.

Be sure to check **eRecruiting** for all internship postings. If you don't remember your password, the site will send you a reminder. Go to **Aquinas.erecruiting.com** today!

Internship Info Session

Want to gain experience and get a competitive edge on the job market? Attend an Internship Info Session to find out about internships. Call ext. 2905 to schedule an Info. Session.

FINANCIAL AID OUTSIDE SCHOLARSHIPS 2005-2006

The Financial Aid office has information on the scholarships listed below that are available from a source other than Aquinas College. Stop in the office for an application.

ORPHAN FOUNDATION OF AMERICA

Scholarships are available for minority males who are in their final year of college and can verify their status as having aged out of the US foster care system. Up to \$5000 can be applied toward tuition or outstanding student loans. Applications are available online at www.orphan.org/casey_family_scholarships.html. **Deadline is December 15, 2005.**

WOOD TV8

A \$1000 scholarship is available to a student pursuing a career in broadcasting. Information is available in the Financial Aid Office. **Deadline is December 15, 2005.**

DAIMLER CHRYSLER MINORITY

\$2500 scholarships are available for full time minority students majoring in business, computer science, or communications. Applicants must have a minimum 3.0 GPA and demonstrate financial need. Applications are available in the Financial Aid Office. **Deadline is December 16, 2005.**

TALBOTS WOMEN'S

Scholarships are available for women who earned their high school diploma or GED before September 1996 and who will be receiving a bachelor's degree no earlier than May 2007. Applications are available online at www.talbots.com/about/scholar/scholar.asp, in Talbots stores, and in the Financial Aid Office. **Deadline is January 3, 2006.**

NALS OF MICHIGAN

A \$1000 scholarship is available for a student pursuing a career in the legal field. Applications are available in the Financial Aid Office. **Deadline is January 13, 2006.**

DATATEL FOUNDATION

Several scholarships are being offered based on academic merit, personal motivation, and achievements to undergraduate and graduate students enrolled at least half time.

Datatel Scholars Foundation Scholarship: general scholarship

Angelfire Scholarship: for a soldier who served in Operation Desert Storm, Enduring Freedom, or Iraqi Freedom or a soldier, spouse, or child of a soldier who served in the Vietnam War

Returning Student Scholarship: for a student returning to school after a 5-year absence

Nancy Goodhue-Lynch Scholarship: for a student enrolled in an information technology program
Applications are available online at www.datatel.com/dsf. **Deadline is January 31, 2006.**

AIR & WASTE MANAGEMENT- EAST MI CHAPTER

\$1500 scholarships are available for students who are or will be at senior level and are pursuing a career in air pollution control, toxic and/or hazardous waste management, or another environmental area. Minimum GPA is 3.0. Award is based on merit, financial need, and extracurricular activities. Application

instructions are available in the Financial Aid Office. **Deadline is February 28, 2006.**

NAZARETH

\$1000 scholarships are available for junior and senior level students enrolled at least 3/4 time at a Catholic college. Applicants must have a GPA of 3.0 or better and be able to demonstrate involvement in collegiate and/or community volunteer activities. Applications are available in the Financial Aid Office. **Deadline is March 15, 2006.**

POLISH HERITAGE SOCIETY

A \$500 scholarship is available for a full-time student of Polish descent. Applicants must have a 2.75 GPA and demonstrate financial need. Applications are available in the Financial Aid Office. **Deadline is March 15, 2006.**

NATIONAL FEDERATION OF THE BLIND

\$3000-\$12000 scholarships are available for legally blind students. Applications are available in the Financial Aid Office. **Deadline is March 31, 2006.**

MECOSTA COUNTY COMMUNITY FOUNDATION

A \$1000 scholarship is available for a student from Mecosta County to attend Aquinas College. Preference is given to home-schooled students with financial need. Applications are available in the Financial Aid Office. **Deadline is April 1, 2006.**

MI COUNCIL OF TEACHERS OF MATHEMATICS

A \$1500 scholarship is available to a senior (in fall 2006) currently enrolled in a teacher education program with a mathematics specialty and a minimum GPA of 3.0. Applications are available online at mictm.org/schols_awards.html and in the Financial Aid Office. **Deadline is April 1, 2006.**

MARINE CORPS

Scholarships are available for sons and daughters of current and former Marines. Applicants must have at least a 2.0 GPA and a maximum family adjusted gross income of \$63,000 or less. Applications are available online at www.mcsf.org and in the Financial Aid Office. **Deadline is April 15, 2006.**

THIS WEEK AT AQUINAS

Monday.....12

Noon-3:00 p.m.-St. Joseph Hall-Weight Room
4:30 p.m.-Weekday Mass, Bukowski Chapel
Feast of Our Lady of Guadalupe
6:00-9:00 p.m.-St. Joseph Hall-Weight Room
9:00-11:00 p.m.-Field House-Open Gym

Tuesday.....13

Noon-3:00 p.m.-St. Joseph Hall-Weight Room
6:00-9:00 p.m.-St. Joseph Hall-Weight Room
9:00-11:00 p.m.-Field House-Open Gym

Wednesday.....14

Noon-3:00 p.m.-St. Joseph Hall-Weight Room
6:00-9:00 p.m.-St. Joseph Hall-Weight Room
9:00-11:00 p.m.-Field House-Open Gym

Thursday.....15

Noon-1:00 p.m.-Eucharistic Adoration, Bukowski Chapel
Noon-3:00 p.m.-St. Joseph Hall-Weight Room
4:30 p.m.-Weekday Mass, Bukowski Chapel
6:00-9:00 p.m.-St. Joseph Hall-Weight Room
9:00-11:00 p.m.-Field House-Open Gym

Friday.....16

Noon-3:00 p.m.-St. Joseph Hall-Weight Room
4:00 p.m.-Indoor Track & Field – Grand Valley Holiday Meet
Allendale, MI

Saturday.....17

Sunday.....18

7:00-9:00 p.m.-St. Joseph Hall-Weight Room
7:00-11:00 p.m.-Field House-Open Gym

Monday.....19

Noon-3:00 p.m.-St. Joseph Hall-Weight Room
6:00-9:00 p.m.-St. Joseph Hall-Weight Room
9:00-11:00 p.m.-Field House-Open Gym

Campus Correspondence is published each Monday while classes are in session for faculty, staff, and students of Aquinas College.

www.aquinas.edu/cc

Please submit information to
Campus Correspondence

E-mail: rkimble79@hotmail.com

Or

<http://www.aquinas.edu/collegerelations/publications.html>

Campus Correspondence is now available on Acorn and the Moose.

The editor of *Campus Correspondence* reserves the right to edit for space and grammar. Items will be run for a maximum of two consecutive issues.

DEADLINE: WEDNESDAY, NOON