

Norbert J. Hruby Scholarship for Leadership and/or Service Application



Application Form Information

Please **VERIFY** your eligibility for the Hruby Scholarship by reviewing the requirements on the attached scholarship terms sheet. After you have reviewed them, please indicate you have done so by initialing here: _____

- If you are eligible**, complete and submit
 - This Application Form
 - Your Service/Leadership experience listing
 - Your reasons for applying (Applicant's Statement)
 - Two letters of recommendation from individuals who can attest to the extent and length of service you have been involved in. (*Do not submit more than two—additional letters will be discarded.*)
- Contact the Financial Aid Office (616-632-2893) to determine any sources of state and/or federal aid that might be available to you.

Name (please print)

Home Address Street City/State/Zip

Social Security Number Birth Date Home Phone Business Phone

Place of Employment

Seeking admission to (please check):

- | | |
|---|---|
| <input type="checkbox"/> Continuing Education (<i>Undergraduate Program for Adults</i>) | <input type="checkbox"/> Master in the Art of Teaching |
| <input type="checkbox"/> Master of Management | <input type="checkbox"/> Master in Education (<i>initial certification</i>) |
| <input type="checkbox"/> Master of Management Cohort
(<i>Aquinas College - Miller College Partnership</i>) | <input type="checkbox"/> Master in Science Education |
| | <input type="checkbox"/> Master of Sustainable Business |

Service/Leadership Experience

On a separate sheet, please list and describe the volunteer leadership/service activities that you would like the scholarship committee to consider. Experience information must include:

- Organization(s)
- Length of service
- Your title(s)
- Your involvement

Applicant's Statement

On a separate sheet, please describe the following two areas.

- State why you feel you should be considered for a scholarship for community leadership and/or service.
- How will further education help you accomplish your personal and/or professional goals?

NOTE: Your application must be received by the Aquinas mailroom (located in the basement of the Academic Building) by 5:00 p.m. on Monday, June 25, 2012. Applications will be reviewed by a scholarship selection committee and recipients notified by mail no later than July 13, 2012. Submit all information to:

Brenda Hennink
Aquinas College
1607 Robinson Road, S.E.
Grand Rapids, MI 49506-1799
(616) 632-2923 Fax: (616) 732-4487



Norbert J. Hruby Scholarship for Leadership and/or Service Terms Sheet



1. Scholarships are awarded to individuals demonstrating a history of community service and leadership through volunteerism. A limited number of scholarships are available each year and are granted by a selection committee.
2. The scholarship will fund up to 50% of tuition for up to 36 credit hours per academic year. Scholarship funds are available only for classes offered at the full tuition rate. The scholarship applies only to tuition itself and not to any other kind of fees.
3. Hruby Scholarship recipients are not eligible for Donnelly Scholarships.
4. Hruby Scholarships do not apply to any courses that already have a reduced tuition rate (i.e. diocesan remission, etc.)
5. Adult Programs Eligible for Scholarships (traditional undergraduate students are not eligible):
 - a. Undergraduate Continuing Education (C.E.)
 - b. Master of Management (M.M.)
 - c. Master of Management Cohort (Aquinas College - Miller College Partnership)
 - d. Master of Sustainable Business (MSB)
 - e. Graduate Education Programs:
 - Master in Education with Initial Certification (M.Ed.)
 - Master in the Art of Teaching (MAT)
 - Master in Science Education (MSE)
6. Initial Procedures:
 - a. Applicants are strongly encouraged to contact the Financial Aid Office at 616-632-2893 to determine eligibility for state or federal aid.
 - b. Applicants must explore and declare their employer tuition benefit, if any.
 - c. The scholarship amount will be determined by grant aid and employer reimbursement so that all funding sources do not exceed actual tuition charges.
7. Criteria:
 - a. An individual must be enrolling for the first time or have a two-year interruption since last attending Aquinas College. **Current Aquinas students are not eligible.** (NOTE: AQ alums that graduated within the last two years and want to begin classes at the graduate level are eligible.)
 - b. Aquinas College will determine admission eligibility based upon the requirements in the program for which the student is enrolling.
8. Terms of Renewal:
 - a. The scholarship is renewable for seven consecutive years or until graduation, whichever comes first.
 - b. The recipient must remain in good academic standing in the program for which the student is enrolled based on established policy.
9. Responsibilities of Hruby Scholarship Recipients:
 - a. Report any change in financial status to the Financial Aid Office.
 - b. Notify the Financial Aid Office with any change in enrollment status, e.g., each time you register or drop a course.
 - c. Report change in employer or tuition reimbursement benefits to the Office of Adult Student Recruitment.
10. Contact Persons:
 - a. Regarding scholarship terms
Brenda Hennink, Director of Adult Student Recruitment
(616) 632-2923 or e-mail at hennibre@aquinas.edu
 - b. Regarding administration of scholarship funds
David Steffee, Director of Financial Aid
(616) 632-2895 or e-mail at steffdav@aquinas.edu

