Recital (check all applicable): Sophomore ___ Junior ___ Senior ___ *Joint___ Or___________________
Required____Non-Required____ What is your Instrument/Voice? _________________________

Last Name _______________________ First ____________________ Phone _________________
Address__________________________________________ email __________________________

NOTE: Joint Recitalists on the same program must be included as support musicians below,
and submit their own, separate form, for approval. Replicate all common information.

The student should contact Betsey Ingraham, AMC Administrative Assistant to tentatively schedule
dates currently available for the Recital, Recital Hearing and Final Dress Rehearsal. The student must
return this form to the AMC Administrative Assistant as soon as possible to confirm the Hold Date
(no later than sixty (60) days prior to the intended Recital date). Your Hold Date will be removed
after 30 days if this form is left outstanding.

CONFIRMING LOCATION AS:

<table>
<thead>
<tr>
<th>Conference</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>STUDENT RECITAL - DAY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RECITAL HEARING - DAY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FINAL DRESS REHEARSAL - DAY</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

All Requested Dates and Times have been held by the AMC Administrative Assistant, as confirmed
by her/his signature:_________________________________  Today’s Date__________

REQUIRED SIGNATURES:
Chair: Barbara Witham McCargar (Room 126)
Dr. Paul Brewer (Room 119)
Mary Hurd (Room 123)
Private Lesson Instructor
(Accompanist)
Supporting Musicians

ADJUNCT FACULTY TO ATTEND:

It is the student's responsibility to read (review) all of the requirements for student recitals as
stated in the current AQ Music Students’ Handbook, and inform the full time Music faculty,
private lesson instructor, accompanist and other assisting musicians of the confirmed Recital,
Recital Hearing and Final Dress Rehearsal dates and times. This has been done, as
confirmed by the Recitalist’s Signature:__________________________________

Today’s Date__________

*This form must be returned before proceeding with any recital preparations as stated in the current
Music Students’ Handbook. (Rev. 11-16-13)