

AQUINAS COLLEGE
(Name of Program, Department or School)

Mission statement of the Program, Department or School

Aquinas College is rooted in the Dominican traditions of prayer, study, community and service, combined with a deep respect for truth, honesty and integrity. In this spirit, we strive to create an environment in which integrity is prized and practiced. We expect all community members to uphold these values through honesty, fairness, and respect for others.

COURSE SYLLABUS AND CALENDAR
(Course number and name)
(Semester, Year)

I. Identifying Information

Location/Times:

Instructor:

Home Number:

Work Number:

Fax Number:

E-mail Address:

Office Hours:

Prerequisites:

II. Textbooks and Instructional Materials

Required Texts:

Supplemental Texts:

III. Course Description

(include goals and objectives for the course)

IV. Course standards/learner outcomes

V. Methodology and Course Requirements

(Format of the class and expectations/requirements)

VI. Assessment Tools Used and Criteria for Evaluation and Grading

(Include attendance policy if appropriate and rubrics or criteria checklists used).
(Also include your grading policy, grading scale and the policy for incomplete grades if you chose to use them.)

VI. Support Services and other Requirements

Academic Dishonesty: *Written or other work that a student submits must be the product of her/his own efforts. Plagiarism, cheating and other forms of academic dishonesty, including dishonesty involving computer technology, are prohibited. Further information on Academic Dishonesty can be found in the current college catalog.*

Academic Achievement Center: *The Academic Achievement Center offers free tutoring in reading, writing, study skills, mathematics (including statistics), and accounting. Aquinas College also has a student tutoring service to give help in other subjects. Appointments for help in any of these areas may be made by calling 632-2166 or dropping in to Room 2A in the Academic Building.*

VIII. Tentative Calendar of Class Meetings

(Dates of class meetings and topics covered)
(Due dates for assignments)

IX. Resources/Reference List

(available resources for student research including print, electronic and audio/visual materials)