



## **Wii Circulation Policy**

### **Eligibility**

The Wii console can be checked out from the Grace Hauenstein Library by Aquinas College faculty, students, and staff with a current Aquinas ID card, who maintain a valid library account in good standing, and who read, agree to, and sign the **Wii Loan Agreement**.

The user's AQ ID card must be presented to the circulation staff each time the Wii is borrowed.

The **Wii Loan Agreement** must be read and signed each time the Wii is borrowed. Under no circumstances will a user be allowed to check out the Wii for another person.

### **Loan period**

The Wii must be checked out up and dropped off during regular business hours at the Grace Hauenstein media desk (or, if media is closed, circulation desk).

The loan period is one week for students, staff and faculty.

The Wii is provided on a first-come, first-served basis. The Grace Hauenstein Library cannot guarantee that the Wii will be available. There is a 24-hour turnaround time for maintenance on returned the Wii.

The Wii is not eligible for renewal.

The Wii must be returned directly to the Grace Hauenstein Library media desk (or, if media is closed, circulation desk). Please do not return it to any other location or place it in library drop boxes.

The Wii will not be available for checkout during break periods.

### **Fines and Damages**

A \$15 late fee will be assessed for each day the Wii is returned past its due date. Fines will be recorded on the borrower's library record and may result in borrowing and registration restrictions.

The working condition of the Wii will be assessed before checkout and upon its return. Users are responsible for damage to and/or loss or theft of loaned units. Users are required to report any problems experienced with the Wii during their borrowing period.

The replacement cost for a lost, stolen, or damaged Wii is \$300. If the Wii is 3 days overdue, it is considered lost or stolen, and the borrower will be charged for its replacement.

A charge of \$50 will be assessed for each lost accessory and adapter; \$50 for a lost case; \$50 for a lost remote. Damage charges will be assessed based on the actual repair costs.

### **Borrower Responsibilities**

Prior to checking out equipment, you must:

- Complete the **Wii Loan Agreement** form in which you acknowledge responsibility for the equipment and peripherals checked out under your name.
- Provide a valid AQ ID at time of check out.
- You are financially responsible for:
  - Full replacement cost of all equipment checked out to you, if lost or stolen during the checkout period.
  - Full repair costs charged if the equipment is damaged, including spills from food or drink.
  - Damage or replacement charges will be charged directly to your AQ account.

**Never leave the equipment unattended while it is checked out to you!**

**The Wii must be checked out up and dropped off during regular business hours at the Grace Hauenstein media desk (or, if media is closed, circulation desk).** If the equipment is due after the circulation desk closes, it must be returned at least 30 minutes before the circulation desk closes.

Violation of above policies will be grounds for refusal of service in the future, and/or fines.

All use of the equipment must comply with Aquinas College's Acceptable use policy.

The policies above and the number and type of equipment are subject to change.