

# AQUINAS COLLEGE

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## Employee Voluntary Payroll Deduction Authorization Contribution to TIAA-CREF (403b) Retirement Account

By signing this voluntary payroll deduction authorization, I am requesting Aquinas College to withhold the pre-tax amount indicated, from my regular pay. I understand the withholding will continue until the earliest of any of the following events:

- a. Termination of my employment;
- b. Termination of the plan;
- c. I am no longer eligible for the plan;
- d. I contribute the annual maximum allowed by law; or
- e. I choose to stop the withholding.

1) I would like the withholding to begin on the following Effective Date: (Please Choose One)

- a. When administratively possible (e.g. next pay date), or,
- b. Date: \_\_\_\_\_

2) I would like the following to be Withheld: (Please Choose One)

- a. Percent of Regular Pay \_\_\_\_\_%, or,
- b. Regular Dollar Amount \$\_\_\_\_\_

Contributions are intended to meet Internal Revenue Code requirements for pre-tax savings and are subject to federal regulations, including annual contribution maximums. Aquinas College reserves the right to modify, change or eliminate the plan at any time without prior written notice. Amounts contributed to the plan are 100% vested in the employee's name and will be allocated to: TIAA-Cref (403b) Supplemental Retirement Plan.

\_\_\_\_\_  
Employee (Please Print)

\_\_\_\_\_  
Employee (Signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Aquinas Representative

\_\_\_\_\_  
Representative's Title

\_\_\_\_\_  
Date

Employer  
Aquinas College  
1607 Robinson Road SE  
Grand Rapids, MI 49506

2/1/08