Aquinas College

2019
Annual Security and
Fire Safety Report
Statistical Information
2016, 2017, 2018
SAFETY PHONE LOCATIONS ON CAMPUS
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Introduction - About Aquinas College

Established by the Dominican Sisters of Marywood over 132 years ago, Aquinas College celebrated this milestone the entire 2016 – 2017 academic year. Our inclusive educational community rooted in the Catholic Dominican tradition is a distinguished institution providing a liberal arts education with a global perspective, emphasizing leadership and service to others, while fostering a commitment to lifelong learning dedicated to the pursuit of truth and the common good. Although quiet residential neighborhoods border the campus, Aquinas College is located on the southeast side of Grand Rapids, Michigan's second largest city, in the vibrant, eclectic Eastown community and bordering the city of East Grand Rapids.

While Aquinas College is located in one of the safest areas of the city, no campus is free from crime, whether it is urban, suburban, or rural. All members of the Aquinas College community, therefore, should take reasonable precautions to protect themselves and others from crime. Aquinas College is committed to working with all community stakeholders to make our campus a safe and secure environment. The College has developed a series of policies and procedures to assist in these efforts. The following information has been prepared to increase your awareness of current programs that exist to assist you in protecting your safety and well-being as well as the entire Aquinas community. Portions are also provided in compliance with federal law, specifically the Clery Act and the Higher Education Opportunity Act (HEOA). Aquinas College has been fortunate in experiencing few serious crimes, but such incidents could occur, and all crime is serious to the victim. Students, faculty, staff, and guests are responsible for adopting measures to protect themselves and their possessions.

Introduction – Director Aquinas College Campus Safety

Dear Students, faculty, staff, family and friends of Aquinas College. I and the Campus Safety Department welcome you to our Campus Community.

The Campus Safety Department takes all matters pertaining to safety, security and emergency response very serious and as such encourages all members of the Aquinas Community to assist us by taking personal responsibility in your own safety awareness. This can be accomplished by actively participating in scheduled exercises, attending educational programs, familiarizing yourself with emergency response actions and getting to know the outstanding staff and administration of Aquinas College Campus Safety.

This booklet is provided to you so that you may familiarize yourself with the services that are offered to prevent unexpected or illegal activities. Additionally, this booklet provides Annual Crime statistical information about Aquinas College as required by the Clery act.

If you have any questions or simply wish to discuss the information in this booklet, please contact my office at any time.

Thank you for choosing Aquinas College and I look forward to meeting you on campus.

Sincerely,

Director Kevin Kwiatkowski
Aquinas College
Department of Campus Safety
Aquinas College - Campus Safety Department

Campus Safety is responsible for providing security services, policy enforcement as well as first response to all incidents on campus. The Campus Safety Office is nestled between the Wege Lot (West side of the parking lot) and Wilcox Park. The Department is headed by a Director, who currently reports to the Dean of Student Development. Aquinas College Campus Safety officers are not state commissioned police officers and only have arrest authority for felonies and certain misdemeanors committed in their presence. The Department enforces College policies as well as federal, state, and local laws in collaboration with law enforcement agencies. The Department operates 24 hours a day, 365 days a year. In addition to the Director, the Department is staffed with two full-time supervisors, two full-time shift supervisors, one Locksmith, one Emergency Management Coordinator and one Assistant Office Manager. Supporting this core staff are three to eight part-time officers and dispatchers, 10 to 20 student officers, and dispatchers.

Training

Supervisors and shift supervisors are responsible for on-going training of part-time and student employees. Training includes College and Department policies and procedures as well as basic protection of persons and property. The Director provides training for all or part of the Department in public relations, interpersonal communication, crisis intervention, critical incident response, de-escalation, self-defense, handcuffing, CPR, AED, first aid, and other timely topics. Much of the training is presented at conferences, seminars, or in hands-on training sessions provided by Aquinas faculty, local law enforcement agencies, Federal Law Enforcement Training Center, security contractors, and other field experts.

Working Relationships with Law Enforcement Agencies

The Aquinas College Department of Campus Safety maintains a close working relationship with the Grand Rapids Police Department (GRPD). The Department maintains regular communication with GRPD's Eastown Community Police Officer, including exchange of case information. GRPD provides Campus Safety with relevant crime information about crimes occurring near campus and crimes involving known Aquinas community members. GRPD investigates most crimes occurring on campus. Campus Safety occasionally works with other law enforcement agencies, including East Grand Rapids Public Safety Department, Kent County Sheriff's Department, the Michigan State Police, the FBI, and Homeland Security. There is no written memorandum of understanding between Aquinas Campus Safety and any public law enforcement agency, however the department is moving forward to formalize our working relationships with our local Law Enforcement partners.

As a practice, local and state police agencies do not inform the college of criminal activity in the vicinity of the college campus. A reasonable attempt is made to be aware of any crimes occurring in the area of the campus that would pose a threat to the college community this is accomplished by the utilization of GRPD Crime Mapping software and monitoring of GRPD police frequencies in the dispatch center.

Services to provide a safe and secure campus;

The college diligently works to maintain the campus in a manner that reduces the likelihood of crime. In that spirit the department either manages, and maintains the following or coordinates with fellow departments for the efficient operations of;

Lighting

Aquinas College has extensive exterior lighting for the hours of darkness. Problems with exterior lights should be reported immediately to the Physical Plant department (extension 2102 or 632-2102) during normal business hours or Campus Safety Dispatch (extension 2462 or 632-2462) after normal business hours. Or filling out the form located here online.
Locking Buildings
Administrative and academic buildings and offices are locked and unlocked in a variety of ways;
- A Door Access System managed by the Campus Safety Department.
- Officers for doors with no remote access and finally,
- The Physical Plant staff.

The Aquinas College campus is open to the public. The academic and administrative buildings are open
to the public, at a minimum, during normal business hours. Most facilities have individual hours, and the
hours may vary at different times of the year. Access to some of these buildings is also controlled by card
access after normal business hours, and all of these buildings have varied levels of access control.

Campus Safety officers patrol the academic and administrative buildings on a regular basis. For
information about the access protocol for a specific building, see the building manager, a department
head, or contact Campus Safety at (616) 632-2462. All groups and individuals whether internal or
external must reserve a building, room, or space through Aquinas College Conferencing Department.
Please contact Conferencing at (616) 632-2801. Campus Safety will not open a space nor admit anyone
without reservation or Long Term Authorization (LTA).

Times for locking and unlocking the buildings are established by building needs coordinated by the EMS
(Event Management System managed by the Conferencing department) and coordinated with Campus
Safety, and individual departments.

Locking Residence Halls
Aquinas College residence halls are locked after business hours. Students are issued ID cards that also
act as their building access cards which must be used to access residence halls after normal business
hours. In addition, hall floors are locked at all times and must be accessed by utilization of an issued
residence life key. Students are encouraged to keep their dorm room doors locked at all times and keep
their residence life key on their person at all times. By keeping their doors locked the students will help
deter crime.

Access to residence halls is restricted to residents, their approved guests, and other approved members of
the College community. Residents gain entry by swiping their cards in the card access readers. In
addition, hall floors and student rooms are locked at all times and must be accessed by utilization of a Residence Life key. Residents are cautioned against permitting strangers to enter the buildings and are
urged to require individuals seeking entry to use their own access cards and keys. Campus Safety officers
patrol the residence halls on a regular basis.

Area Coordinators (AC), Resident Assistants (RA), and front-desk staff enforce security measures in the
residence halls and work with residents to achieve a community respectful of individual and group rights
and responsibilities. Residence Life, Student Affairs and Campus Safety also conduct periodic
educational sessions on prevention of various crimes, including sexual assault and non-stranger rape.

Key and Lock Requests
The Campus Safety Office issues workplace keys to faculty and staff. In addition Campus Safety will
with authorization provide keys to contactors as needed. Requests for additional keys or lock changes
must be sent to the Campus Safety Office. Lost or stolen student room keys shall be reported to the
Locksmith. For your convenience the following links are provided;
• **Resident Key Request**
• **Faculty Staff Key Request**
• **Door Lock Issue Request**

## Maintenance
Reported maintenance problems that pose a threat to safety and security (such as broken locks or windows) should be reported to the Physical Plant extension 2102 during normal business hours and Campus Safety Dispatch extension 2462 after hours.

Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. Campus Safety regularly patrols campus and reports malfunctioning lights and other unsafe physical conditions to Maintenance, Grounds, and Housekeeping for correction. Other members of the College community are helpful when they report equipment problems to Campus Safety or to the Physical Plant department. These requests may be submitted on the Aquinas College intranet at the [physical plant maintenance website](http://example.com).

## Residence Life Staff
Residence Life staff members walk each floor of the residence halls two times between 7:00 p.m. and 1:00 a.m. on weekdays, and will walk each floor of the residence halls two times between 7:00 p.m. and 2:00 a.m. on weekends. Residence Life staff also participates in fire extinguisher training, mental health training, and yearly training on school policy and procedures.

## Crime Prevention
Aquinas College Campus Safety Officers patrol the campus buildings and grounds to help ensure a safe environment for students, faculty, staff, and visitors. Additionally Grand Rapids Police Department will periodically patrol the campus providing another layer of security. Additional crime prevention measures include such things as bicycle registration, safety phones, crime prevention programs, escort services, and posting to the Clery Public Log.

## Bicycle Registration
To deter bicycle theft and recover stolen bicycles, mandatory bicycle registration is required through the Campus Safety Office. Registration is free and can be done online at our Campus safety website. Campus Safety Officers confiscate unsecured bicycles and return them to the Campus Safety Office and the owner can register their bicycle when the recover it.

• [Aquinas Bicycle Registration](http://example.com)

## Blue Safety Phones
Aquinas College has installed safety phones around campus. These exterior phones are marked with a blue light and may be used to report an emergency, crime in progress, or to request assistance.
Escort Service
To aid in the prevention of criminal behavior, Campus Safety offers an Escort Service for students, faculty, and staff that do not feel comfortable walking alone during the evening hours. The Escort Service runs from dusk until dawn and can be reached by calling the Dispatch line at (616) 632-2462.

Additionally, students, faculty, or staff may use the A.Q. C.A.R.E.S. application to initiate a “SAFE Saints” walk which will notify the Campus Safety Dispatcher that there is a walk request. Once the request is accepted by the dispatcher, the dispatcher will monitor the progress of the person on a map using the location setting on their phone. If at any time the person needs assistance, they can tap emergency on the app.

A person may also use the A.Q. C.A.R.E.S. app to initiate a Friend Walk which has the same function as the SAFE Saints but can be sent to a person through a text message and the other individual will be able to observe the original person's progress. If assistance is needed, the person walking can alert the friend and initiate an emergency call at the same time.

Clery Public Log
The Clery Public Log, which lists incident reports, is updated within two business days of an incident being reported to Campus Safety. This log is updated daily at the Campus Safety website at Aquinas College Campus Safety and select Current Year Public Crime Log to view or select Archived Public Crime Logs to view older logs.

Reporting a Crime or Suspicious Behavior on Campus
Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to Campus Safety in a timely manner. To report a crime that is in progress or an emergency from the College phone system, call Campus Safety at extension 3333. To report a crime that is in progress or an emergency from outside the College phone system, call (616) 632-2462. To report a non-emergency security or public safety related matter, call Campus Safety at extension 2462 or from outside the College phone system, (616) 632-2462.

On Campus Phones
Campus Safety can be contacted from on-campus telephones by dialing 2462 for non-emergency calls or 3333 for an emergency. Black courtesy phones are located in the lobbies and corridors of many campus buildings. Red emergency phones are located in stairwells, entrances, and lobbies of many buildings. There are thirty-four (34) red, blue, or yellow boxed emergency phones located along many paths, sidewalks, and parking lots. Additionally, many “Area of Refuge” phones are located throughout campus; crimes or emergencies may also be reported from any of these phones.

Dispatchers are available at these respective telephone numbers 24 hours a day 365 days a year to answer your calls. In response to a call, Campus Safety will take action by either dispatching an officer or having the dispatcher take the necessary information to file an incident report. Incident Reports involving College employees are forwarded to the Director of Human Resources for review and possible referral for potential action, as appropriate. Incident reports involving students and non-College affiliated individuals are forwarded to the Dean of Student Development Office for review and possible referral to a judicial affairs officer for potential action, as appropriate. The Director of Campus Safety will assign a supervisor to further investigate a report when it is deemed appropriate.

Additional information obtained via the investigation will also be forwarded to the Director of Human Resources or Dean of Student Development. If assistance is required from the Grand Rapids Police
Department, East Grand Rapids Public Safety, Kent County Sheriff’s Department or Michigan State Police, Campus Safety will contact the appropriate agency. If a sexual assault should occur, staff on the scene, including Campus Safety, will offer the victim a wide variety of services, including the Nurse Examiner Program at the YWCA.

All Campus crimes should be reported to the Department of Campus Safety to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

**Confidential Reporting**

Persons who decide not to pursue action with the criminal justice system or with Aquinas College’s judicial system may want to consider making a confidential report. The Director of Campus Safety can file a report on the details of the incident without revealing a victim’s identity. The purpose of a confidential report is to comply with the victim’s wish to keep the matter confidential, while taking steps to ensure the future safety of others. With such information, the College can keep accurate records of the number of incidents involving students, determine whether there is a pattern of crime, and alert the campus community to potential danger. The confidential reports can be given to any Campus Security Authority. The definition of a Campus Security Authority, according to the Clery Act is as follows: “An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings.” Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution; however identifying information remains anonymous.

The college will take reasonable steps to investigate and to respond to the complaint. With confidential reports, the college will make attempts to address the concerns of the complainant, including concerns of retaliation. However, the request for a confidential report may limit the college’s ability to fully address a situation.

Campus professional counselors and ministry staff, when acting as such, are not considered to be campus security authorities and are not required to report crimes for inclusion into the Annual Security Report. However, as a matter of policy, they are encouraged to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

**Reporting Crime off Campus**

Criminal activity off campus should be reported to the local police department. The close working relationship between Campus Safety and local Law Enforcement allows Campus Safety to record and publish criminal activity near the campus and at locations owned by the college. Aquinas College Department of Campus Safety does not provide Campus Safety services to off campus residences or off campus properties owned by the college. The college does not have any off campus student organizations.

If local Law Enforcement is contacted about criminal activity occurring off-campus involving Aquinas students, local Law Enforcement may notify Campus Safety. However, there is no official policy requiring such notification. Students in these cases may be subject to arrest by local Law Enforcement and college judicial proceedings through the Division of Student Affairs.
Help for Crime Victims

Aquinas College assists victims by arranging transportation for medical attention, helping victims file police reports, and working with the county prosecutor and the Kent County Courts. Campus Safety forwards reports on behalf of the victims to the appropriate officials and agencies. Aquinas College offers free counseling through the Aquinas College Counseling Center to students who are victims of violent crimes. Information provided by the victim will be held confidential unless the victim authorizes otherwise. Campus Safety also has contact information for a number of additional resources both on and off campus. This information is available at the Campus Safety Office or on the Campus Safety website.

In order to receive help from the Campus Safety Department or other services that are provided to victims

JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT, AS AMENDED BY THE VIOLENCE AGAINST WOMEN REAUTHORIZATION ACT OF 2013

Aquinas College does not discriminate on the basis of sex in its educational programs and sexual harassment and sexual violence are types of sex discrimination. Other acts can also be forms of sex-based discrimination and are also prohibited whether sexually based or not and include dating violence, domestic violence, and stalking. As a result, Aquinas College issues this statement of policy to inform the community of our comprehensive plan addressing sexual misconduct, educational programs, and procedures that address sexual assault, domestic violence, dating violence, and stalking, whether the incident occurs on or off campus and when it is reported to a College official. In this context, Aquinas College prohibits the offenses of domestic violence, dating violence, sexual assault and stalking and reaffirms its commitment to maintain a campus environment emphasizing the dignity and worth of all members of the college community.

For a complete copy of Aquinas College’s policy governing sexual misconduct, visit;

Aquinas College Office of Student Affairs webpage.

As of October 1st, 2019 the Violence Against Women Reauthorization Act of 2019 has not been passed by the United States Senate.

Sex Offender Registration

The federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice, as required under state law, of each institution of higher education in that state at which the person is employed, carries on a vocation, volunteers services or is a student.

In the State of Michigan, convicted sex offenders must register with the police department that has jurisdiction over the location of their residence. You can link to this information by accessing Offender Watch on the Michigan Public Sex Offender website at:

Criminal Definitions

**Sex Offenses—Forcible**

**Sexual Assault:** Any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent, including:

**Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

**Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

**Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape:** Sexual intercourse with a person who is under the statutory age of consent.

"Consent" is the freely, affirmatively communicated willingness to participate in sexual activity, expressed by words or unambiguous actions. It is the responsibility of the initiator of the sexual activity to ensure that he or she has the other person's consent to engage in sexual activity. Silence cannot, in and of itself, be interpreted as consent. Consent must be present throughout the sexual activity by all parties involved. Consent to one form of sexual activity cannot imply consent to other forms of sexual activity. Consent may never be obtained through the use of force, coercion, or intimidation, or if the victim is mentally or physically disabled or incapacitated, including through the use of drugs or alcohol. Consent cannot be assumed because of the existence of a dating relationship between the persons involved or due to the existence of a previous sexual relationship between the persons. The perpetrator's or the victim's use of alcohol does not diminish the perpetrator's responsibility.

**Forcible Sodomy:** Oral or anal sexual intercourse with another person, forcibly and/or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

**Sexual Assault with an Object:** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Sex Offenses—Non Forcible**

Unlawful, non-forcible sexual intercourse.

**Incest:** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape:** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death, or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property, etc.

**Bias Crime:** A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender’s bias against a race, religion, disability, sexual orientation, or ethnicity/national origin; also known as Hate Crime.

**Burglary:** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with
intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim/survivor. The existence of such a relationship shall be determined based on a consideration of: (1) the length of the relationship; (2) the type of relationship; and (3) the frequency of interaction between the persons involved in the relationship. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

**Domestic Violence:** A felony or misdemeanor crime of violence committed by: (a) a current or former spouse or intimate partner of a victim; (b) a person with whom the victim/survivor shares a child in common; (c) a person who is cohabitating with or who has cohabitated with the victim/survivor as a spouse or intimate partner; (d) a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime occurred; or (E) any other person against an adult or youth victim/survivor who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction in which the crime occurred.

**Drug Law Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana, synthetic narcotics (demerol, methadones); and dangerous non-narcotic drugs (barbiturates, benzedrine).

**Hate Crime:** see Bias Crime.

**Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Larceny:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

**Liquor Law Violations:** The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition).

**Manslaughter by Negligence:** The killing of another person through gross negligence.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned—including joy riding).

**Murder and Non-negligent Manslaughter:** The willful (non-negligent) killing of one human by another.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force, violence, and/or by putting the victim in fear.

**Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, sever laceration or loss of consciousness.

**Stalking:** A course of conduct directed at a specific person that would cause a reasonable person to fear for her, his or others’ safety, or to suffer substantial emotional distress.

**Vandalism:** To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

**Weapon Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.
Criminal Definitions are from the Uniform Crime Reporting Program definitions citation 34 CFR 668.46(c)(7), Criminal definitions are from the National Incident-Based Reporting System (NIBRS) Data Collection Guidelines, and the Violence Against Women Act of 1994 definitions citation 34 CFR 668.46(c)(6)(A)(i)

**Geography Definitions** (Definitions of geographical areas as per the Clery Act)

**On—Campus**
Any building or property owned or controlled by an institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of or in a manner related to the institution’s educational purposes, including residence halls; and Property within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another person, is used by students, and supports institutional purposes (such as food or other retail vendor).

**Non-Campus Building or Property**
Any building or property owned or controlled by a student organization that is officially recognized by the institution; and Any building or property (other than a branch campus) owned or controlled by an institution of higher education that is used in direct support of, or in relation to, the institution’s educational purposes, is used by students, and is not within the same reasonably contiguous geographic area of the institution.

**Public Property**
Any public property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to the institution’s educational purposes.

**Consent:** The State of Michigan does not have a specific definition for consent, however, Aquinas College policy defines consent for sexual contact or sexual intimacy as a clear, freely given, verbalized "yes" or clearly communicated actions to every step of any sexual intimacy or sexual contact. The absence of "no" is not consent. Furthermore, a verbalized "yes" which has been coerced, does not constitute a freely given "yes". Use of force does not constitute consent. In such cases, consent has not been given, and one who continues to have sexual contact without full clear consent potentially could be charged with a serious violation of college policy and/or face criminal prosecution.

- The burden of obtaining consent will be on the party seeking to initiate sexual activity
- Silence, in and of itself, is a “no”, not a “yes”.
- Consent cannot be assumed from the lack of resistance or as a result of ambiguous communication.
- Consent to one form of sexual activity cannot be construed as consent to any other form of sexual activity.
- To be valid, consent must be given prior to or contemporaneously with the sexual activity.
- Consent can be withdrawn at any time as long as that withdrawal is clearly communicated by the person withdrawing it.
**Sexual Assault:** “Sexual assault” means an offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI’s Uniform Crime Reporting system. A sex offense is any act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

Until 2012 the Department of Education used the National Incident Based Reporting System (NIBRS) definition of rape, which is as follows:

**Forcible Rape:** is the carnal knowledge of a person, forcibly and/or against that person’s will; or not forcibly or against that person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth). This offense includes forcible rape of both males and females.

In 2013 the Department of Education changed the definition for rape to the following:

**Rape:** is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

**Fondling:** is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

**Incest:** is defined as nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape:** is defined a nonforcible sexual intercourse with a person who is under the statutory age of consent.

Michigan Criminal Law section 750.520a provides the following definitions for incidents of sexual assault.

(a) "**Actor**" means a person accused of criminal sexual conduct.

(b) "**Developmental disability**" means an impairment of general intellectual functioning or adaptive behavior that meets all of the following criteria:
   i. It originated before the person became 18 years of age.
   ii. It has continued since its origination or can be expected to continue indefinitely.
   iii. It constitutes a substantial burden to the impaired person’s ability to perform in society.
   iv. It is attributable to 1 or more of the following:
      
      Intellectual disability, cerebral palsy, epilepsy, or autism.

      Any other condition of a person that produces a similar impairment or requires treatment and services similar to those required for a person described in this subdivision.

(c) "**Electronic monitoring**" means that term as defined in section 85 of the corrections code of 1953, 1953 PA 232, MCL 791.285.

(d) "**Intellectual disability**" means that term as defined in section 100b of the mental health code, 1974 PA 258, MCL 330.1100b.
(e) "Intermediate school district" means a corporate body established under part 7 of the revised school code, 1976 PA 451, MCL 380.601 to 380.705.

(f) "Intimate parts" includes the primary genital area, groin, inner thigh, buttock, or breast of a human being.

(g) "Mental health professional" means that term as defined in section 100b of the mental health code, 1974 PA 258, MCL 330.1100b

(h) "Mental illness" means a substantial disorder of thought or mood that significantly impairs judgment, behavior, capacity to recognize reality, or ability to cope with the ordinary demands of life.

(i) "Mentally disabled" means that a person has a mental illness, is intellectually disabled, or has a developmental disability.

(j) "Mentally incapable" means that a person suffers from a mental disease or defect that renders that person temporarily or permanently incapable of appraising the nature of his or her conduct.

(k) "Mentally incapacitated" means that a person is rendered temporarily incapable of appraising or controlling his or her conduct due to the influence of a narcotic, anesthetic, or other substance administered to that person without his or her consent, or due to any other act committed upon that person without his or her consent.

(l) "Nonpublic school" means a private, denominational, or parochial elementary or secondary school.

(m) "Physically helpless" means that a person is unconscious, asleep, or for any other reason is physically unable to communicate unwillingness to an act.

(n) "Personal injury" means bodily injury, disfigurement, mental anguish, chronic pain, pregnancy, disease, or loss or impairment of a sexual or reproductive organ.

(o) "Public school" means a public elementary or secondary educational entity or agency that is established under the revised school code, 1976 PA 451, MCL 380.1 to 380.1852.

(p) "School district" means a general powers school district organized under the revised school code, 1976 PA 451, MCL 380.1 to 380.1852.

(q) "Sexual contact" includes the intentional touching of the victim's or actor's intimate parts or the intentional touching of the clothing covering the immediate area of the victim's or actor's intimate parts, if that intentional touching can reasonably be construed as being for the purpose of sexual arousal or gratification, done for a sexual purpose, or in a sexual manner for:
   i.   Revenge
   ii.  To inflict humiliation
   iii. Out of Anger

(r) "Sexual penetration" means sexual intercourse, cunnilingus, fellatio, anal intercourse, or any other intrusion, however slight, of any part of a person's body or of any object into the genital or anal openings of another person's body, but emission of semen is not required.

(s) "Victim" means the person alleging to have been subjected to criminal sexual conduct.

**Michigan Criminal Law section 750.520b: Criminal sexual conduct in the first degree; circumstances; felony:**

(1) A person is guilty of criminal sexual conduct in the first degree if he or she engages in sexual penetration with another person and if any of the following circumstances exists:
   (a) That other person is under 13 years of age.
   (b) That other person is at least 13 but less than 16 years of age and any of the following:
i. The actor is a member of the same household as the victim.

ii. The actor is related to the victim by blood or affinity to the fourth degree.

iii. The actor is in a position of authority over the victim and used this authority to coerce the victim to submit.

iv. The actor is a teacher, substitute teacher, or administrator of the public school, nonpublic school, school district, or intermediate school district in which that other person is enrolled.

v. The actor is an employee or a contractual service provider of the public school, nonpublic school, school district, or intermediate school district in which that other person is enrolled, or is a volunteer who is not a student in any public school or nonpublic school, or is an employee of this state or of a local unit of government of this state or of the United States assigned to provide any service to that public school, nonpublic school, school district, or intermediate school district, and the actor uses his or her employee, contractual, or volunteer status to gain access to, or to establish a relationship with, that other person.

vi. The actor is an employee, contractual service provider, or volunteer of a child care organization, or a person licensed to operate a foster family home or a foster family group home in which that other person is a resident, and the sexual penetration occurs during the period of that other person's residency. As used in this subparagraph, "child care organization", "foster family home", and "foster family group home" mean those terms as defined in section 1 of 1973 PA 116, MCL 722.111.

(c) Sexual penetration occurs under circumstances involving the commission of any other felony.

(d) The actor is aided or abetted by 1 or more other persons and either of the following circumstances exists:

i. The actor knows or has reason to know that the victim is mentally incapable, mentally incapacitated, or physically helpless.

ii. The actor uses force or coercion to accomplish the sexual penetration. Force or coercion includes, but is not limited to, any of the circumstances listed in subdivision (f).

(e) The actor is armed with a weapon or any article used or fashioned in a manner to lead the victim to reasonably believe it to be a weapon.

(f) The actor causes personal injury to the victim and force or coercion is used to accomplish sexual penetration. Force or coercion includes, but is not limited to, any of the following circumstances:

i. When the actor overcomes the victim through the actual application of physical force or physical violence.

ii. When the actor coerces the victim to submit by threatening to use force or violence on the victim, and the victim believes that the actor has the present ability to execute these threats.

iii. When the actor coerces the victim to submit by threatening to retaliate in the future against the victim, or any other person, and the victim believes that the actor has the ability to execute this threat. As used in this subdivision, "to retaliate" includes threats of physical punishment, kidnapping, or extortion.

iv. When the actor engages in the medical treatment or examination of the victim in a manner or for purposes that are medically recognized as unethical or unacceptable.

v. When the actor, through concealment or by the element of surprise, is able to overcome the victim.
The actor causes personal injury to the victim, and the actor knows or has reason to know that the victim is mentally incapable, mentally incapacitated, or physically helpless.

That other person is mentally incapable, mentally disabled, mentally incapacitated, or physically helpless, and any of the following:
   i. The actor is related to the victim by blood or affinity to the fourth degree.
   ii. The actor is in a position of authority over the victim and used this authority to coerce the victim to submit.

(2) Criminal sexual conduct in the first degree is a felony punishable as follows:
   (a) Except as provided in subdivisions (b) and (c), by imprisonment for life or for any term of years.
   (b) For a violation that is committed by an individual 17 years of age or older against an individual less than 13 years of age by imprisonment for life or any term of years, but not less than 25 years.
   (c) For a violation that is committed by an individual 18 years of age or older against an individual less than 13 years of age, by imprisonment for life without the possibility of parole if the person was previously convicted of a violation of this section or section 520c, 520d, 520e, or 520g committed against an individual less than 13 years of age or a violation of law of the United States, another state or political subdivision substantially corresponding to a violation of this section or section 520c, 520d, 520e, or 520g committed against an individual less than 13 years of age.
   (d) In addition to any other penalty imposed under subdivision (a) or (b), the court shall sentence the defendant to lifetime electronic monitoring under section 520n.

(3) The court may order a term of imprisonment imposed under this section to be served consecutively to any term of imprisonment imposed for any other criminal offense arising from the same transaction.

Michigan Criminal Law section 750.520c: Criminal sexual conduct in the second degree; felony.

(1) A person is guilty of criminal sexual conduct in the second degree if the person engages in sexual contact with another person and if any of the following circumstances exists:
   (a) That other person is under 13 years of age.
   (b) That other person is at least 13 but less than 16 years of age and any of the following:
      i. The actor is a member of the same household as the victim.
      ii. The actor is related by blood or affinity to the fourth degree to the victim.
      iii. The actor is in a position of authority over the victim and the actor used this authority to coerce the victim to submit.
      iv. The actor is a teacher, substitute teacher, or administrator of the public school, nonpublic school, school district, or intermediate school district in which that other person is enrolled.
      v. The actor is an employee or a contractual service provider of the public school, nonpublic school, school district, or intermediate school district in which that other person is enrolled, or is a volunteer who is not a student in any public school or nonpublic school, or is an employee of this state or of a local unit of government of this state or of the United States assigned to provide any service to that public school, nonpublic school, school district, or intermediate school district, and the actor uses his or her employee, contractual, or volunteer status to gain access to, or to establish a relationship with, that other person.
vi. The actor is an employee, contractual service provider, or volunteer of a child care organization, or a person licensed to operate a foster family home or a foster family group home in which that other person is a resident and the sexual contact occurs during the period of that other person's residency. As used in this subdivision, "child care organization", "foster family home", and "foster family group home" mean those terms as defined in section 1 of 1973 PA 116, MCL 722.111.

(c) Sexual contact occurs under circumstances involving the commission of any other felony.

(d) The actor is aided or abetted by 1 or more other persons and either of the following circumstances exists:
   i. The actor knows or has reason to know that the victim is mentally incapable, mentally incapacitated, or physically helpless.
   ii. The actor uses force or coercion to accomplish the sexual contact. Force or coercion includes, but is not limited to, any of the circumstances listed in section 520b(1)(f).

(e) The actor is armed with a weapon, or any article used or fashioned in a manner to lead a person to reasonably believe it to be a weapon.

(f) The actor causes personal injury to the victim and force or coercion is used to accomplish the sexual contact. Force or coercion includes, but is not limited to, any of the circumstances listed in section 520b(1)(f).

(g) The actor causes personal injury to the victim and the actor knows or has reason to know that the victim is mentally incapable, mentally incapacitated, or physically helpless.

(h) That other person is mentally incapable, mentally disabled, mentally incapacitated, or physically helpless, and any of the following:
   i. The actor is related to the victim by blood or affinity to the fourth degree.
   ii. The actor is in a position of authority over the victim and used this authority to coerce the victim to submit.

(i) That other person is under the jurisdiction of the department of corrections and the actor is an employee or a contractual employee of, or a volunteer with, the department of corrections who knows that the other person is under the jurisdiction of the department of corrections.

(j) That other person is under the jurisdiction of the department of corrections and the actor is an employee or a contractual employee of, or a volunteer with, a private vendor that operates a youth correctional facility under section 20g of the corrections code of 1953, 1953 PA 232, MCL 791.220g, who knows that the other person is under the jurisdiction of the department of corrections.

(k) That other person is a prisoner or probationer under the jurisdiction of a county for purposes of imprisonment or a work program or other probationary program and the actor is an employee or a contractual employee of or a volunteer with the county or the department of corrections who knows that the other person is under the county's jurisdiction.

(l) The actor knows or has reason to know that a court has detained the victim in a facility while the victim is awaiting a trial or hearing, or committed the victim to a facility as a result of the victim having been found responsible for committing an act that would be a crime if committed by an adult, and the actor is an employee or contractual employee of, or a volunteer with, the facility in which the victim is detained or to which the victim was committed.

(2) Criminal sexual conduct in the second degree is a felony punishable as follows:
   (a) By imprisonment for not more than 15 years.
In addition to the penalty specified in subdivision (a), the court shall sentence the defendant to lifetime electronic monitoring under section 520n if the violation involved sexual contact committed by an individual 17 years of age or older against an individual less than 13 years of age.

**Michigan Criminal Law section 750.520d: Criminal sexual conduct in the third degree; felony.**

(1) A person is guilty of criminal sexual conduct in the third degree if the person engages in sexual penetration with another person and if any of the following circumstances exist:

(a) That other person is at least 13 years of age and under 16 years of age.

(b) Force or coercion is used to accomplish the sexual penetration. Force or coercion includes but is not limited to any of the circumstances listed in section 520b(1)(f)(i) to (v).

(c) The actor knows or has reason to know that the victim is mentally incapable, mentally incapacitated, or physically helpless.

(d) That other person is related to the actor by blood or affinity to the third degree and the sexual penetration occurs under circumstances not otherwise prohibited by this chapter. It is an affirmative defense to a prosecution under this subdivision that the other person was in a position of authority over the defendant and used this authority to coerce the defendant to violate this subdivision. The defendant has the burden of proving this defense by a preponderance of the evidence. This subdivision does not apply if both persons are lawfully married to each other at the time of the alleged violation.

(e) That other person is at least 16 years of age but less than 18 years of age and a student at a public school or nonpublic school, and either of the following applies:

i. The actor is a teacher, substitute teacher, or administrator of that public school, nonpublic school, school district, or intermediate school district. This subparagraph does not apply if the other person is emancipated or if both persons are lawfully married to each other at the time of the alleged violation.

ii. The actor is an employee or a contractual service provider of the public school, nonpublic school, school district, or intermediate school district in which that other person is enrolled, or is a volunteer who is not a student in any public school or nonpublic school, or is an employee of this state or of a local unit of government of this state or of the United States assigned to provide any service to that public school, nonpublic school, school district, or intermediate school district, and the actor uses his or her employee, contractual, or volunteer status to gain access to, or to establish a relationship with, that other person.

(f) That other person is at least 16 years old but less than 26 years of age and is receiving special education services, and either of the following applies:

i. The actor is a teacher, substitute teacher, administrator, employee, or contractual service provider of the public school, nonpublic school, school district, or intermediate school district from which that other person receives the special education services. This subparagraph does not apply if both persons are lawfully married to each other at the time of the alleged violation.

ii. The actor is a volunteer who is not a student in any public school or nonpublic school, or is an employee of this state or of a local unit of government of this state or of the United States assigned to provide any service to that public school, nonpublic school, school district, or intermediate school district, and the actor uses his or her employee, contractual, or volunteer status to gain access to, or to establish a relationship with, that other person.
The actor is an employee, contractual service provider, or volunteer of a child care organization, or a person licensed to operate a foster family home or a foster family group home, in which that other person is a resident, that other person is at least 16 years of age, and the sexual penetration occurs during that other person’s residency. As used in this subdivision, "child care organization", "foster family home", and "foster family group home" mean those terms as defined in section 1 of 1973 PA 116, MCL 722.111.

(2) Criminal sexual conduct in the third degree is a felony punishable by imprisonment for not more than 15 years.

Michigan Criminal Law section 750.520e: Criminal sexual conduct in the fourth degree; misdemeanor.

(1) A person is guilty of criminal sexual conduct in the fourth degree if he or she engages in sexual contact with another person and if any of the following circumstances exist:

(a) That other person is at least 13 years of age but less than 16 years of age, and the actor is 5 or more years older than that other person.

(b) Force or coercion is used to accomplish the sexual contact. Force or coercion includes, but is not limited to, any of the following circumstances:

i. When the actor overcomes the victim through the actual application of physical force or physical violence.

ii. When the actor coerces the victim to submit by threatening to use force or violence on the victim, and the victim believes that the actor has the present ability to execute that threat.

iii. When the actor coerces the victim to submit by threatening to retaliate in the future against the victim, or any other person, and the victim believes that the actor has the ability to execute that threat. As used in this subparagraph, "to retaliate" includes threats of physical punishment, kidnapping, or extortion.

iv. When the actor engages in the medical treatment or examination of the victim in a manner or for purposes which are medically recognized as unethical or unacceptable.

v. When the actor achieves the sexual contact through concealment or by the element of surprise.

(c) The actor knows or has reason to know that the victim is mentally incapable, mentally incapacitated, or physically helpless.

(d) That other person is related to the actor by blood or affinity to the third degree and the sexual contact occurs under circumstances not otherwise prohibited by this chapter. It is an affirmative defense to a prosecution under this subdivision that the other person was in a position of authority over the defendant and used this authority to coerce the defendant to violate this subdivision. The defendant has the burden of proving this defense by a preponderance of the evidence. This subdivision does not apply if both persons are lawfully married to each other at the time of the alleged violation.

(e) The actor is a mental health professional and the sexual contact occurs during or within 2 years after the period in which the victim is his or her client or patient and not his or her spouse. The consent of the victim is not a defense to a prosecution under this subdivision. A prosecution under this subsection shall not be used as evidence that the victim is mentally incompetent.

(f) That other person is at least 16 years of age but less than 18 years of age and a student at a public school or nonpublic school, and either of the following applies:

i. The actor is a teacher, substitute teacher, or administrator of that public school, nonpublic school, school district, or intermediate school district. This subparagraph
does not apply if the other person is emancipated or if both persons are lawfully married to each other at the time of the alleged violation.

ii. The actor is an employee or a contractual service provider of the public school, nonpublic school, school district, or intermediate school district in which that other person is enrolled, or is a volunteer who is not a student in any public school or nonpublic school, or is an employee of this state or of a local unit of government of this state or of the United States assigned to provide any service to that public school, nonpublic school, school district, or intermediate school district, and the actor uses his or her employee, contractual, or volunteer status to gain access to, or to establish a relationship with, that other person.

(g) That other person is at least 16 years old but less than 26 years of age and is receiving special education services, and either of the following applies:

i. The actor is a teacher, substitute teacher, administrator, employee, or contractual service provider of the public school, nonpublic school, school district, or intermediate school district from which that other person receives the special education services. This subparagraph does not apply if both persons are lawfully married to each other at the time of the alleged violation.

ii. The actor is a volunteer who is not a student in any public school or nonpublic school, or is an employee of this state or of a local unit of government of this state or of the United States assigned to provide any service to that public school, nonpublic school, school district, or intermediate school district, and the actor uses his or her employee, contractual, or volunteer status to gain access to, or to establish a relationship with, that other person.

(h) The actor is an employee, contractual service provider, or volunteer of a child care organization, or a person licensed to operate a foster family home or a foster family group home, in which that other person is a resident, that other person is at least 16 years of age, and the sexual contact occurs during that other person's residency. As used in this subdivision, "child care organization", "foster family home", and "foster family group home" mean those terms as defined in section 1 of 1973 PA 116, MCL 722.111.

(2) Criminal sexual conduct in the fourth degree is a misdemeanor punishable by imprisonment for not more than 2 years or a fine of not more than $500.00, or both.

Domestic Violence: The term "domestic violence" means:

1) Felony or misdemeanor crimes of violence committed —
   a. By a current or former spouse or intimate partner of the victim;
   b. By a person with whom the victim shares a child in common;
   c. By a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;
   d. By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
   e. By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

2) For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.
Michigan Criminal Law section 750.81: Assault or assault and battery.

(1) Except as otherwise provided in this section, a person who assaults or assaults and batters an individual, if no other punishment is prescribed by law, is guilty of a misdemeanor punishable by imprisonment for not more than 93 days or a fine of not more than $500.00, or both.

(2) Except as provided in subsection (3) or (4), an individual who assaults or assaults and batters his or her spouse or former spouse, an individual with whom he or she has or has had a dating relationship, an individual with whom he or she has had a child in common, or a resident or former resident of his or her household, is guilty of a misdemeanor punishable by imprisonment for not more than 93 days or a fine of not more than $500.00, or both.

(3) An individual who commits an assault or an assault and battery in violation of subsection (2), and who has previously been convicted of assaulting or assaulting and battering his or her spouse or former spouse, an individual with whom he or she has or has had a dating relationship, an individual with whom he or she has had a child in common, or a resident or former resident of his or her household, under any of the following, may be punished by imprisonment for not more than 1 year or a fine of not more than $1,000.00, or both:

(a) This section or an ordinance of a political subdivision of this state substantially corresponding to this section.
(b) Section 81a, 82, 83, 84, or 86.
(c) A law of another state or an ordinance of a political subdivision of another state substantially corresponding to this section or section 81a, 82, 83, 84, or 86.

(4) An individual who commits an assault or an assault and battery in violation of subsection (2), and who has 2 or more previous convictions for assaulting or assaulting and battering his or her spouse or former spouse, an individual with whom he or she has or has had a dating relationship, an individual with whom he or she has had a child in common, or a resident or former resident of his or her household, under any of the following, is guilty of a felony punishable by imprisonment for not more than 5 years or a fine of not more than $5,000.00, or both:

(a) This section or an ordinance of a political subdivision of this state substantially corresponding to this section.
(b) Section 81a, 82, 83, 84, or 86.
(c) A law of another state or an ordinance of a political subdivision of another state substantially corresponding to this section or section 81a, 82, 83, 84, or 86.

(5) This section does not apply to an individual using necessary reasonable physical force in compliance with section 1312 of the revised school code, 1976 PA 451, MCL 380.1312.

(6) As used in this section, “dating relationship” means frequent, intimate associations primarily characterized by the expectation of affectional involvement. This term does not include a casual relationship or an ordinary fraternization between 2 individuals in a business or social context.

**Dating Violence:** The term “dating violence” means violence committed by a person

1) who is or has been in a social relationship of a romantic or intimate nature with the victim and

2) The existence of such a relationship shall be based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
For the purposes of this definition-

(i) Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

(ii) Dating violence does not include acts covered under the definition of domestic violence.

For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Michigan Criminal Law section 750.81: Assault or assault and battery.

(1) Except as otherwise provided in this section, a person who assaults or assaults and batters an individual, if no other punishment is prescribed by law, is guilty of a misdemeanor punishable by imprisonment for not more than 93 days or a fine of not more than $500.00, or both.

(2) Except as provided in subsection (3) or (4), an individual who assaults or assaults and batters his or her spouse or former spouse, an individual with whom he or she has or has had a dating relationship, an individual with whom he or she has had a child in common, or a resident or former resident of his or her household, is guilty of a misdemeanor punishable by imprisonment for not more than 93 days or a fine of not more than $500.00, or both.

(3) An individual who commits an assault or an assault and battery in violation of subsection (2), and who has previously been convicted of assaulting or assaulting and battering his or her spouse or former spouse, an individual with whom he or she has or has had a dating relationship, an individual with whom he or she has had a child in common, or a resident or former resident of his or her household, under any of the following, may be punished by imprisonment for not more than 1 year or a fine of not more than $1,000.00, or both:

(a) This section or an ordinance of a political subdivision of this state substantially corresponding to this section.

(b) Section 81a, 82, 83, 84, or 86.

(c) A law of another state or an ordinance of a political subdivision of another state substantially corresponding to this section or section 81a, 82, 83, 84, or 86.

(4) An individual who commits an assault or an assault and battery in violation of subsection (2), and who has 2 or more previous convictions for assaulting or assaulting and battering his or her spouse or former spouse, an individual with whom he or she has or has had a dating relationship, an individual with whom he or she has had a child in common, or a resident or former resident of his or her household, under any of the following, is guilty of a felony punishable by imprisonment for not more than 5 years or a fine of not more than $5,000.00, or both:

(a) This section or an ordinance of a political subdivision of this state substantially corresponding to this section.

(b) Section 81a, 82, 83, 84, or 86.

(c) A law of another state or an ordinance of a political subdivision of another state substantially corresponding to this section or section 81a, 82, 83, 84, or 86.

(5) This section does not apply to an individual using necessary reasonable physical force in compliance with section 1312 of the revised school code, 1976 PA 451, MCL 380.1312.

(6) As used in this section, "dating relationship" means frequent, intimate associations primarily characterized by the expectation of affectional involvement. This term does not include a casual relationship or an ordinary fraternization between 2 individuals in a business or social context.
**Stalking:** The term “stalking” means:

1) Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for their safety or the safety of others or suffer substantial emotional distress.

2) **Course of conduct** means two or more acts including, but not limited to:
   
   (i) Acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.

   (ii) **Substantial emotional distress** means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

   (iii) **Reasonable persons** means a reasonable person under similar circumstances and with similar identities to the victim.

3) For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

**Michigan Criminal Law section 750.411h: Stalking.**

(1) As used in this section:

   (a) "**Course of conduct**" means a pattern of conduct composed of a series of 2 or more separate non-continuous acts evidencing a continuity of purpose.

   (b) "**Emotional distress**" means significant mental suffering or distress that may, but does not necessarily, require medical or other professional treatment or counseling.

   (c) "**Harassment**" means conduct directed toward a victim that includes, but is not limited to, repeated or continuing unconsented contact that would cause a reasonable individual to suffer emotional distress and that actually causes the victim to suffer emotional distress. Harassment does not include constitutionally protected activity or conduct that serves a legitimate purpose.

   (d) "**Stalking**" means a willful course of conduct involving repeated or continuing harassment of another individual that would cause a reasonable person to feel terrorized, frightened, intimidated, threatened, harassed, or molested and that actually causes the victim to feel terrorized, frightened, intimidated, threatened, harassed, or molested.

   (e) "**Unconsented contact**" means any contact with another individual that is initiated or continued without that individual's consent or in disregard of that individual's expressed desire that the contact be avoided or discontinued. Unconsented contact includes, but is not limited to, any of the following:

      i. Following or appearing within the sight of that individual.

      ii. Approaching or confronting that individual in a public place or on private property.

      iii. Appearing at that individual's workplace or residence.

      iv. Entering onto or remaining on property owned, leased, or occupied by that individual.

      v. Contacting that individual by telephone.

      vi. Sending mail or electronic communications to that individual.

      vii. Placing an object on, or delivering an object to, property owned, leased, or occupied by that individual.

   (f) "**Victim**" means an individual who is the target of a willful course of conduct involving repeated or continuing harassment.

(2) An individual who engages in stalking is guilty of a crime as follows:
(a) Except as provided in subdivision (b), a misdemeanor punishable by imprisonment for not more than 1 year or a fine of not more than $1,000.00, or both.

(b) If the victim was less than 18 years of age at any time during the individual's course of conduct and the individual is 5 or more years older than the victim, a felony punishable by imprisonment for not more than 5 years or a fine of not more than $10,000.00, or both.

(3) The court may place an individual convicted of violating this section on probation for a term of not more than 5 years. If a term of probation is ordered, the court may, in addition to any other lawful condition of probation, order the defendant to do any of the following:

(a) Refrain from stalking any individual during the term of probation.
(b) Refrain from having any contact with the victim of the offense.
(c) Be evaluated to determine the need for psychiatric, psychological, or social counseling and if, determined appropriate by the court, to receive psychiatric, psychological, or social counseling at his or her own expense.

(4) In a prosecution for a violation of this section, evidence that the defendant continued to engage in a course of conduct involving repeated unconsented contact with the victim after having been requested by the victim to discontinue the same or a different form of unconsented contact, and to refrain from any further unconsented contact with the victim, gives rise to a rebuttable presumption that the continuation of the course of conduct caused the victim to feel terrorized, frightened, intimidated, threatened, harassed, or molested.

(5) A criminal penalty provided for under this section may be imposed in addition to any penalty that may be imposed for any other criminal offense arising from the same conduct or for any contempt of court arising from the same conduct.

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**Education and Prevention Programs**

Aquinas College engages in comprehensive, intentional, and integrated programming, initiatives, strategies, and campaigns intended to end dating violence, domestic violence, sexual assault and stalking that:

Are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research, or assessed for value, effectiveness, or outcome; and consider environmental risk and protective factors as they occur on the individual, relationship, and institutional, community and societal levels.

Educational programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for students and employees that:

a. Identifies domestic violence, dating violence, sexual assault and stalking as prohibited conduct;
b. Defines using definitions provided both by the Department of Education as well as state law what behavior constitutes domestic violence, dating violence, sexual assault, and stalking;
c. Defines what behavior and actions constitute consent to sexual activity in the State of Michigan and/or using the definition of consent found in the Student Code of Conduct if state law does not define consent;
d. Provides a description of safe and positive options for bystander intervention. Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic
violence, sexual assault or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene;

e. Information on risk reduction. Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.

f. Information on risk reduction. Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.

g. Provides an overview of information contained in the Annual Security Report in compliance with the Clery Act.

Aquinas College collaborates with departments throughout the campus community to offer programs concerning crime prevention, drug and alcohol awareness, stress awareness and personal safety. The primary theme for these programs is to encourage the community to be responsible for their own safety as well as others.

Aquinas College has developed an annual educational campaign consisting of presentations that include distribution of educational materials to new students; participating in and presenting information and materials during new employee orientation;

Under the 2013 Reauthorization of the Violence against Women Act, institutions must implement "primary prevention and awareness programs for all incoming students and new employees" AND "ongoing prevention and awareness campaigns for students and employees" that include a-f above. While "campaign" is yet to be defined, examples of "primary prevention programs" as they relate to incoming students may be found here: [https://www.justice.gov/sites/default/files/ovw/legacy/2008/01/11/campus-minimum-standards-orientation.pdf](https://www.justice.gov/sites/default/files/ovw/legacy/2008/01/11/campus-minimum-standards-orientation.pdf)

The following events will be conducted for students and employees during the 2019 calendar year:

<table>
<thead>
<tr>
<th>Program</th>
<th>Date</th>
<th>Location</th>
<th>Students or Employees</th>
<th>Behavior</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title IX and Mental Health</td>
<td>9-18-19</td>
<td>Wege Center</td>
<td>Employees</td>
<td>SA, DoV, DaV</td>
</tr>
<tr>
<td>Hearing Board Members</td>
<td></td>
<td></td>
<td>Employees</td>
<td>SA, DoV, DaV</td>
</tr>
<tr>
<td>Title IX and Mental Health</td>
<td>09-24-19</td>
<td>Wege Center</td>
<td>Employees</td>
<td>SA, DoV, DaV</td>
</tr>
<tr>
<td>Culture of Respect: Ending Campus Sexual Violence</td>
<td>01-16-19 to 01-18-19</td>
<td>Washington D.C.</td>
<td>Limited Employees</td>
<td>SA, DoV, DaV</td>
</tr>
<tr>
<td>Title IX</td>
<td>08-06-19</td>
<td>Wege Center</td>
<td>Employees</td>
<td>SA, DoV, DaV</td>
</tr>
<tr>
<td>Student Wellness with CHWS</td>
<td>08-20-19</td>
<td>Sturrus Sports Complex</td>
<td>Students</td>
<td>SA, DoV, DaV</td>
</tr>
<tr>
<td>Safety and Success at Aquinas</td>
<td>08-17-19</td>
<td>Sturrus Sports Complex</td>
<td>Students</td>
<td>SA, DoV, DaV</td>
</tr>
<tr>
<td>Self Defense</td>
<td>04-24-19</td>
<td>Wege Center</td>
<td>Students and</td>
<td>SA, DoV, DaV</td>
</tr>
</tbody>
</table>
Aquinas College received grant funding to become a part of the Culture of Respect Collective which is an initiative through the National Association of Student Personnel Administrators (NASPA). This initiative has the objective of ending Sexual Violence on College Campuses. Aquinas College entered the third cohort for the collective which started a process of “bringing together institutions of higher education who are dedicated to ending campus sexual violence and guides them through a rigorous process of self-assessment and targeted organizational change. Each diverse cohort relies on an expert-developed public health framework cross campus collaboration and peer-led learning to make meaningful programmatic and policy changes. Participating institutions receive strategic support and technical assistance throughout the process, as well as detailed documentation of campus-initiated changes that support survivors prevent sexual violence, and communicate that violence is unacceptable.”

For more information on the Culture of Respect Collective please click here or copy and past the link below.


**Procedures for Reporting a Complaint**

Aquinas College has procedures in place that are sensitive to those who report sexual assault, domestic violence, dating violence, and stalking, including informing individuals about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance and other services on and/or off campus as well as additional remedies to prevent contact between a complainant and an accused party, such as housing, academic, transportation and working accommodations, if reasonably available. Aquinas College will make such accommodations, if the victim requests them and if they are reasonable available, regardless of whether the victim chooses to report the crime to the Campus Safety Department or local law enforcement. Students and employees should contact one of the following Safer Spaces Coordinators:

This document will use "victim" and "complainant" and "perpetrator" and "accused party" interchangeably.

**Situations involving Students:**

Lisa Hetzel, Deputy Title IX Coordinator
lch001@aquinas.edu or titleix@aquinas.edu
(616) 632-2171

**Situations involving staff:**

Lynda Group, Director of Human Resources
lkg001@aquinas.edu
(616) 632-2498
Situations involving faculty:

Heather Kesselring-Quakenbush, PhD, Interim Provost
hak001@aquinas.edu
(616) 632-2898

Situations involving athletes:

Claudette Charney
Cgc002@aquinas.edu
(616)-632-2474

After an incident of sexual assault and domestic violence, the victim should consider seeking medical attention as soon as possible at the YWCA of Grand Rapids, Nurse Examiner Program (25 Sheldon Ave. SE, Grand Rapids, Mi. 49503 (616-776-7273)). In Michigan, evidence may be collected even if you chose not to make a report to law enforcement. In the State of Michigan a victim of a sexual assault is not required to provide their name in order for evidence to be collected. For a victim of sexual assault who is unsure about participating in criminal prosecution, having the sexual assault evidence collection kit completed will help keep their options open. At the Nurse Examiner Program, evidence may be kept for 15 days as the victim considers their options of reporting the assault to police. The sexual assault evidence collection kit cannot be released to the police without the victim’s signature on an authorization form.

It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/liner/area where they were assaulted if the offense occurred within the past 96 hours so that evidence may be preserved that may assist in proving that the alleged criminal offense occurred/or is occurring or may be helpful in obtaining a protection order. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted disease. Victims of sexual assault, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to investigators or police. Although Aquinas College strongly encourages all members of its community to report violations of this policy to law enforcement, it is the victim’s choice whether or not to make such a report and victims have the right to decline involvement with the police. Aquinas College will assist any victim with notifying local police if they so desire. The Grand Rapids Police Department may also be reached directly by calling 616-456-3400, or in person at 1 Monroe Center NW. Additional information about the Grand Rapids Police Department may be found online at: https://www.grandrapidsmi.gov/Government/Departments/Police-Department

Under the Violence Against Women and Department of Justice Reauthorization Act of 2005, starting in 2009, states must certify that they do not "require a victim of sexual assault to participate in the criminal justice system or cooperate with law enforcement in order to be provided with a forensic medical exam, reimbursement for charges incurred on account of such an exam, or both." This information can be found online at https://www.justice.gov/sites/default/files/ovw/legacy/2013/04/24/safe_fact_sheet_long_final.pdf.

If you have been the victim of domestic violence, dating violence, sexual assault, or stalking, you should report the incident promptly to any of the following individuals/departments

- Campus Safety
- Counseling Center
- Campus Ministry
Aquinas College Title IX;
Email: titleix@aquinas.edu
Phone: 616-632-2171

A complaint can be made by calling, writing, or coming into the office to report in person and at the Campus Safety Office (if the victim so desires).

Aquinas College will provide resources, on campus, off campus, or both, to include medical and mental health, to persons who have been victims of sexual assault, domestic violence, dating violence, or stalking, and will apply appropriate disciplinary procedures to those who violate this policy. The procedures set forth below are intended to afford a prompt response to charges of sexual assault, domestic or dating violence, and stalking, to maintain confidentiality and fairness consistent with applicable legal requirements, and to impose appropriate sanctions on violators of this policy.

As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, he or she nevertheless should consider speaking with Campus Safety or other law enforcement to preserve evidence in the event that the victim changes her/his mind at a later date.

If a report of domestic violence, dating violence, sexual assault or stalking is reported to Aquinas College, the below are the procedures that Aquinas College will follow as well as a statement of the standard of evidence that will be used during any judicial hearing on campus arising from such a report:

The Title IX Coordinator is regarded as a "Responsible Employee" under Title IX and also a "Campus Security Authority" under the Clery Act. Statistical information less the victims identifying information will be provided to campus public safety or whomever at the institution compiles the annual crime statistics even if the victim chooses not to alert campus public safety personally.

Procedure:
The complainant prepares a signed written statement concerning the incident, including as much detail as possible, including the name(s) of the perpetrator(s), witnesses, location, date, time, and circumstances of the alleged assault. Assistance may be sought as provided in the General Provisions. The statement may be contained in a sealed envelope, but both the envelope and the statement must be clearly marked, "COMPLAINT OF SEXUAL ASSAULT."

The complainant submits the written statement to: the Director of Residence Life, an Area Coordinator, the Director of Campus Life, a counselor in the Aquinas Counseling Center, a Campus Safety officer, a staff member in the Aquinas Health Center, the Director of Human Resources, the Dean for Student Development, or a professional member of the Aquinas community. This initiates the Process.

The recipient of the written statement submits it to the Dean for Student Development within two (2) business days after receipt.

Within three (3) business days after receipt of the complainant's written statement, the Dean of Student Development or his/her designee:
Issues written communication to both parties confirming the initiation of proceedings under the Process, identifying the specific charges that are being brought forth, and stating the prohibitions on contact, harassment, and/or retaliation as set forth in the General Provisions above;
Contacts and attempts to meet with the complainant to discuss the complainant's rights, options, and obligations under the Process;
Contacts and attempts to meet with the accused to discuss the accused's rights, options, and obligations under the Process;
Considers and facilitates the implementation of interim measures requested by the parties or determined appropriate by the College on its own initiative, such as removing or reassigning the accused and/or the complainant from common classes, restricting access to campus or campus activities or similar measures to assure a fair investigation and resolution process and to restrict the potential for retaliation;
Facilitates the assignment of an investigator, who will be selected by the College in its discretion, and may be a trained College official such as a qualified Campus Safety officer or other qualified person, or may be an external investigator if determined appropriate by the College. The College may, if it deems appropriate, involve the investigator in the initial meetings above to expedite the Process.
The accused responds to the complainant’s statement in writing and submits it to the Dean of Student Development within three (3) business days after being notified of the initiation of proceedings under the Process. Review of the complainant's statement and assistance may be sought as provided in the General Provisions.
Not later than two (2) business days after receipt of the written statement of the accused or expiration of the time period for submission of such statement, the Dean of Student Development forwards the complainant's and accused's written statements to the investigator.
The investigator completes an investigation of the matter, which may include witness interviews, and gathering of documents and/or other relevant evidence identified by the parties or witnesses, or otherwise determined appropriate by the investigator. The investigator prepares a written summary of the evidence. The summary is limited to facts and does not contain conclusions or credibility determinations. Investigations will ordinarily be completed within five (5) business days after receipt of the parties' statements. However, a shorter or longer period may be required depending on the nature of the case, the availability of witnesses, and coordination with any separate law enforcement proceedings. The investigator submits the written investigative report and supporting evidence to the Dean of Student Development upon completion.
The Dean of Student Development forwards the investigative report and the written statements of the complainant and the accused, to the Judicial Hearing Board within two (2) business days after receipt of the investigative report and supporting evidence. Underlying documentary and other evidence will ordinarily be retained by the Dean of Student Development pending a determination of whether the allegations are sufficient to proceed to hearing.
The Judicial Hearing Board reviews the written statements of the parties and the investigative report, and determines whether the allegations, if true, would be sufficient to establish a violation or whether a hearing is necessary to determine any appropriate sanctions. If the Judicial Hearing Board decides this question in the affirmative, the matter will be scheduled for hearing. The Judicial Hearing Board notifies the Dean of Student Development of its determination within three (3) business days. If the Judicial Hearing Board decides this question in the negative, the Judicial Hearing Board will proceed to a written decision as described in Section 19.
In cases the Judicial Hearing Board has determined should go to hearing, the Dean of Student Development issues, within three (3) business days after receipt of the determination from the Judicial Hearing Board, a written notice to the complainant, the accused, and all members of the Judicial Hearing Board scheduling a hearing date. The hearing will normally be scheduled to occur within five (5) business days following the notice.
In the event a matter is scheduled for hearing, the parties will be provided reasonable opportunity to review statements and evidence as provided in the General Provisions in preparation for the hearing.
The Dean of Student Development will request the parties to identify in writing, by no later than three (3) business days prior to the date of the hearing, any fact witnesses they wish to call at the hearing. The Judicial Hearing Board may, but is not required, to identify witnesses to appear at the hearing as well, and will notify the Dean of Student Development of any such witnesses by no later than three (3) business days prior to the hearing. The Judicial Hearing Board has the authority to determine whether any requested witness's testimony will or will not be permitted, based on its assessment of whether such witness's testimony is necessary to a determination of the case.

At the hearing, the Judicial Hearing Board may contact and question any witnesses. Witnesses must sign a confidentiality agreement that they will not disclose the content of the hearing except as required or authorized by law, and subject to the limitations set forth in the General Provisions.

The complainant has the right to be visibly shielded from the view of the accused during the hearing. The complainant and the accused have the right to not have irrelevant past conduct, including sexual history and alcohol or other drug use, discussed during the hearing. The Judicial Hearing Board will be responsible for determining whether any offered evidence is relevant to the claim or defense being asserted.

The complainant and accused may only ask questions to each other through a member of the Judicial Hearing Board, unless they consent to direct questioning by each other. The Judicial Hearing Board shall have control of the hearing, and may make such procedural rulings as it deems necessary to assure the fairness and efficiency of the proceedings. This may include extending the hearing to allow other identified witnesses to testify.

A transcript will not be made of the hearing testimony.

The College’s standard of proof is based on a “preponderance of evidence” (more likely than not) which is different than criminal charges which must create belief “beyond a reasonable doubt” in order to convict.

The Judicial Hearing Board shall issue a written decision. Where a violation has been established, sanctions will be included. These sanctions will be designed with the express purpose of remedying any discriminatory effect on the complainant and preventing further occurrences of such violations by the accused. The complainant and accused are entitled to a copy of the written decision and any sanctions within five (5) business days after the close of the hearing.

The complainant or the accused student may appeal a final decision or sanction of the Judicial Hearing Board within five (5) business days of receipt of the written decision of the Judicial Hearing Board. The appeal process shall be followed as outlined in the Student Conduct Code and should be addressed to the Provost.

<table>
<thead>
<tr>
<th>Incident Being Reported</th>
<th>Procedure</th>
<th>Evidentiary Standard</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sexual Assault (Sexual Misconduct)</td>
<td>Depending on when reported (immediate vs. delayed report, institution will provide complainant with medical care. Institution will assess immediate safety needs of complainant. Institution will assist complainant with contacting local police if complainant requests AND provide complainant with contact information for local police department. Institution will provide written instructions on how to preserve evidence. Institution will provide complainant with referrals to on and off campus mental health providers. Institution will assess need to implement interim or permanent remedial steps.</td>
<td>Preponderance of Evidence</td>
</tr>
<tr>
<td>Term</td>
<td>Institution will provide a “No Trespass” directive to accused party if deemed appropriate.</td>
<td></td>
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<tr>
<td>-------------------------------</td>
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</tr>
<tr>
<td>Term</td>
<td>Institution will provide written instructions on how to apply for a protective order.</td>
<td></td>
</tr>
<tr>
<td>Term</td>
<td>Institution will provide a copy of the Sexual Assault Policy to complainant and inform the complainant regarding timeframes for inquiry investigation and resolution.</td>
<td></td>
</tr>
<tr>
<td>Term</td>
<td>Institution will inform the complainant of the outcome of the investigation, whether or not the accused will be administratively charged and what the outcome of the hearing is.</td>
<td>Preponderance of Evidence</td>
</tr>
<tr>
<td>Stalking</td>
<td>Institution will assess immediate safety needs of complainant.</td>
<td></td>
</tr>
<tr>
<td>Stalking</td>
<td>Institution will assist complainant with contacting local police if complainant requests and the institution will provide the complainant with contact information with local police department.</td>
<td></td>
</tr>
<tr>
<td>Stalking</td>
<td>Institution will provide written instructions on how to apply for a “Protective Order”.</td>
<td></td>
</tr>
<tr>
<td>Stalking</td>
<td>Institution will provide written information to complainant on how to preserve evidence.</td>
<td></td>
</tr>
<tr>
<td>Stalking</td>
<td>Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate.</td>
<td></td>
</tr>
<tr>
<td>Stalking</td>
<td>Institution will provide a “No Trespass” order to accused party if deemed appropriate.</td>
<td>Preponderance of Evidence</td>
</tr>
</tbody>
</table>

| Term                          | Institution will assess immediate safety needs of complainant.                         |
| Dating Violence               | Institution will assist complainant with contacting local police if complainant requests and the institution will provide the complainant with contact information with local police department. |
| Dating Violence               | Institution will provide written instructions on how to apply for a “Protective Order”. |
| Dating Violence               | Institution will provide written information to complainant on how to preserve evidence. |
| Dating Violence               | Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate. |
| Dating Violence               | Institution will provide a “No Trespass” order to accused party if deemed appropriate.  |
### Domestic Violence

| Institution will assess immediate safety needs of complainant. |
| Institution will assist complainant with contacting local police if complainant requests and the institution will provide the complainant with contact information with local police department. |
| Institution will provide written instructions on how to apply for a “Protective Order”. |
| Institution will provide written information to complainant on how to preserve evidence. |
| Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate. |
| Institution will provide a “No Trespass” order to accused party if deemed appropriate. |

| Preponderance of Evidence |

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On September 22, 2017 the Department of Education issued new guidelines for how colleges adjudicate sexual assault cases. Aquinas College has not changed the level of evidence required for adjudicating a sexual assault case.

The Department of Education also removed the ‘promptness requirement’ from sexual assault investigations stating:

> “There is no fixed time frame under which a school must complete a Title IX investigation. OCR will evaluate a school’s good faith effort to conduct a fair, impartial investigation in a timely manner designed to provide all parties with resolution.”

The Department of Education stated that colleges may choose who can appeal stating:

> “If a school chooses to allow appeals from its decisions regarding responsibility and/or disciplinary sanctions, the school may choose to allow appeal solely by the responding party; or by both parties, in which case any appeal procedures must be equally available to both parties.”

The Department of Education has also stated that Universities and Colleges must change the standards used for reaching conclusions after an investigation:

> “The findings of fact and conclusions should be reached by applying either a preponderance of the evidence standard or a clear and convincing evidence standard.”

For more information please view the posting by the Department of Education called Q&A on Campus Sexual Misconduct or [click here](#).

### Assistance for Victims: Rights and Options

Regardless of whether a victim elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, Aquinas College will assist victims of sexual assault, domestic violence, dating violence, and stalking and will provide each victim with a written explanation of their rights and options. In Michigan, a victim of domestic violence, dating violence, sexual assault or stalking has the following rights:

Assessment against Convicted Defendants
Crime Victims, as defined by law, shall have the following rights, as provided by law:

a. The right to be treated with fairness and respect for their dignity and privacy throughout the criminal justice process.
b. The right to timely disposition of the case following the arrest of the accused.
c. The right to be reasonably protected from the accused throughout the criminal justice process.
d. The right to notification of court proceedings.
e. The right to attend trial and all other court proceedings the accused has the right to attend.
f. The right to confer with the prosecution.
g. The right to make a statement to the court at sentencing.
h. The right to restitution
i. The right to information about the conviction, sentence, imprisonment and release of the accused.

2. The legislature may provide by law for the enforcement of the section.
3. The legislature may provide for assessment against convicted defendants to pay for crime victim’s rights.

To review the entire WILLIAM VAN REGENMORTER CRIME VICTIM’S RIGHTS ACT of 1985, please visit this website [here](http://www.legislature.mi.gov/(S(j0ktr4rt31qkzvelnswk2ozn))/documents/mcl/pdf/mcl-87-1985-1.pdf).

Personal Protection Orders (Kent County 17th Circuit Court)

Any person who obtains an order of protection from Michigan or any reciprocal state (Per MCL. 600.2950 upon service, a personal protection order may also be enforced by another state, Indian tribe, or a territory of the United States) should provide a copy to the Campus Safety Department. A complainant may then meet with Campus Safety to develop a Safety Action Plan, which is a plan for Campus Safety and the victim to reduce risk of harm while on campus or coming and going from campus. Aquinas College will assess the need to implement interim or long-term protective measures to protect the complainant and if appropriate will provide either a “No Trespass” or “Restraining Order “directive (or both) to the accused party.

Aquinas College cannot apply for a legal order of protection, no contact order or restraining order for a victim from the applicable jurisdiction(s). In Kent County, a victim is required to apply directly for these services with the 17th Circuit Court Personal Protection Orders Department (180 Ottawa NW, Suite 3500, Grand Rapids, MI 49503 (Tel. 616-632-5071)). Personal Protection Orders may be obtained through The Personal Protection Orders Department who assists victims of domestic violence and victims of stalking in obtaining personal protection orders, assists the petitioning party with processing extensions and addressing violations. They also assist restrained parties with the processing of making objections.

The PPO Office will assist in making the filing process go as smoothly as possible. Please remember that you have initiated your own lawsuit, you are representing yourself in this action. The PPO staff are not attorneys, investigators, enforcers or process servers.
PPO Criteria
The petitioner and respondent are in one of the following types of relationships:
1. Are a husband and wife and an action for annulment, divorce, or support (is/not) pending
2. Were husband and wife
3. Reside or resided in the same household
4. Have a child in common
5. Have or had an intimate dating relationship
6. Have some other family relationship
7. Are in a stalking situation as defined by: MCLA 750.411(h)

MCLA 750.411h states:
1. As used in this section:
2. (a) "Course of conduct" means a pattern of conduct composed of a series of 2 or more separate non continuous acts evidencing a continuity of purpose.
3. (d) "Stalking" means a willful course of conduct involving repeated or continuing harassment of another individual that would cause a reasonable person to feel terrorized, frightened, intimidated, threatened, harassed, or molested, and that actually causes the victim to feel terrorized, frightened, intimidated, threatened, harassed or molested.

Statutory Requirements

Personal Protection Orders are not for civil matters such as custody and neighbor disputes. (For help in neighbor conflict, contact the Dispute Resolution Center at (616) 774-0121) Petitioner must be at least 18 years old unless accompanied by someone of that age or older who will consent to be petitioner's NEXT FRIEND, preferably a parent

Available Forms
The Kent County Personal Protection office makes available the proper personal protection forms, provides direction for completing and filing those forms, and offers information on local sources that deal with domestic violence. The initial paperwork (the instruction sheet, petition and affidavit) can be downloaded Courts & Law Enforcement, 17th Circuit Court, Forms, documents section

Other Requirements

Parties filing need to present valid picture ID (includes other State driver's license, passport or school identification)

A signed personal protection order must be served upon the respondent and a proof of that service needs to be filed in the case.

Hours
General walk-in office hours Monday-Friday from 8:00am to 5:00pm.
Client interviews from 9:00am to 2:30pm.
PPO Expiration date

PPO’s are only in effect up to the expiration date. This date is located near the bottom right of the order in RED. IF you need to extend your order, you must come in to this office approximately three weeks before the expiration date, or call (616) 632-5071 to request the paperwork to extend. Extensions may be requested for another 6 months, 1-year, or 5-years, the Judge has the final say as to how long an extension will be granted for.

Enforcement of PPO

If a violation occurs, do not call the PPO office -- call the police. A police report is helpful, but not required to pursue a violation of the respondent through the courts. If no arrest is made and you wish to pursue the violation, contact the PPO Office for paperwork to schedule a hearing. The petitioner will need to follow the PPO conditions as well as the respondent. Please note that only the Judge may change the conditions of or dismiss the PPO

Change of Address

Persons who obtain Personal Protection Orders will be responsible for providing the PPO office from which they obtained the order with any updated address or phone number changes for the duration of the order.

Aquinas College may also issue an institutional no “Trespass” or “Restraining” order or both if deemed appropriate or at the request of the victim or accused. To the extent of the victim’s cooperation and consent, College offices will work cooperatively to ensure that the complainant's health, physical safety, work and academic status are protected, pending the outcome of a formal College investigation of the complaint. For example, if reasonably available, a complainant may be offered changes to academic, living, or working situations in addition to counseling, health services, visa and immigration assistance and assistance in notifying appropriate local law enforcement. Additionally, personal identifiable information about the victim will be treated as confidential and only shared with persons with a specific need to know who are investigating/adjudicating the complaint or delivering resources or support services to the complainant (for example, publicly available record-keeping for purposes of Clery Act reporting and disclosures will be made without inclusion of identifying information about the victim, as defined in 42 USC 1395 (a) (20).) Further, the institution will maintain as confidential, any accommodations or protective measures provided to the victim to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

Aquinas College does not publish the name of crime victims nor house identifiable information regarding victims in the Campus Safety Department’s Public Crime Log or online. Victims may request that directory information on file be removed from public sources by request in person at the office of the Dean of Student Development, via email by contacting the Dean of Student Development at abw001@aquinas.edu, or by telephone at 616-632-2171
**Resources for Victims of Domestic Violence, dating violence, sexual assault and stalking**

<table>
<thead>
<tr>
<th><strong>Counseling</strong></th>
<th><strong>Address</strong></th>
<th><strong>Ext / Phone Number</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Counseling, Health and Wellness Services</td>
<td>Lower Level Donnelly Center</td>
<td>Internal: 2905</td>
</tr>
<tr>
<td></td>
<td></td>
<td>External: (616) 632-2905</td>
</tr>
<tr>
<td></td>
<td></td>
<td>After Hours (616) 632-2462</td>
</tr>
<tr>
<td>Campus Ministry</td>
<td>Academic Building Rm 309 &amp; 311</td>
<td>Internal: 2491</td>
</tr>
<tr>
<td></td>
<td></td>
<td>External: (616) 632-2491</td>
</tr>
<tr>
<td>Human Resources</td>
<td>Holmdene 1st Floor</td>
<td>Internal: 2499</td>
</tr>
<tr>
<td></td>
<td></td>
<td>External: (616) 632-2499</td>
</tr>
<tr>
<td>YWCA Nurse Examiner Program</td>
<td>25 Sheldon Blvd. SE Grand Rapids, MI 49503</td>
<td>(616) 776-7273</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Available 24 Hrs.</td>
</tr>
<tr>
<td>YWCA Domestic Crisis Center</td>
<td>25 Sheldon Blvd. SE Grand Rapids, MI 49503</td>
<td>616-451-2744</td>
</tr>
<tr>
<td></td>
<td></td>
<td>24 hrs.</td>
</tr>
<tr>
<td>Sexual Assault/Incest Support Group</td>
<td>25 Sheldon Blvd. SE Grand Rapids, MI 49503</td>
<td>(616) 459-2744</td>
</tr>
<tr>
<td>Men’s Assistance</td>
<td>25 Sheldon Blvd. SE Grand Rapids, MI 49503</td>
<td>(616) 459-4652</td>
</tr>
<tr>
<td>Network 180 Mental Health</td>
<td>790 Fuller Ave. NE Grand Rapids, MI 49503</td>
<td>(616) 336-3909</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Available 24 Hrs.</td>
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**Medical Services**

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<thead>
<tr>
<th><strong>Address</strong></th>
<th><strong>Ext/Phone Number</strong></th>
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<tbody>
<tr>
<td>Aquinas College Health Center</td>
<td>Lower Level Wege Center</td>
</tr>
<tr>
<td></td>
<td>Internal: 2969</td>
</tr>
<tr>
<td></td>
<td>External: (616) 632-2969</td>
</tr>
<tr>
<td>Metro Health Hospital</td>
<td>5900 Byron Center Ave. SW Wyoming, MI 49519</td>
</tr>
<tr>
<td></td>
<td>(616) 252-7200</td>
</tr>
<tr>
<td>Spectrum Health (Blodgett)</td>
<td>1840 Wealthy St. SE Grand Rapids, MI 49506</td>
</tr>
<tr>
<td></td>
<td>(616) 774-7444</td>
</tr>
<tr>
<td>Mercy Health (St. Mary’s)</td>
<td>200 Jefferson Ave. SE Grand Rapids, MI 49503</td>
</tr>
<tr>
<td></td>
<td>(616) 685-6789</td>
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**Law Enforcement Department**

<table>
<thead>
<tr>
<th><strong>Address</strong></th>
<th><strong>Ext / Phone Number</strong></th>
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</thead>
<tbody>
<tr>
<td>Aquinas College Campus Safety</td>
<td>1700 Fulton St. E.</td>
</tr>
<tr>
<td></td>
<td>Emergency Internal: 3333</td>
</tr>
<tr>
<td></td>
<td>Emergency: 911</td>
</tr>
<tr>
<td></td>
<td>Non Emergency: (616) 632-2462</td>
</tr>
<tr>
<td>Grand Rapids Police Dept.</td>
<td>1 Monroe Center NW Grand Rapids, MI 49503</td>
</tr>
<tr>
<td></td>
<td>Emergency: 911</td>
</tr>
<tr>
<td></td>
<td>Non Emergency: (616) 632-2462</td>
</tr>
<tr>
<td>East Grand Rapids Public Safety</td>
<td>770 Lakeside Dr. SE East Grand Rapids, MI 49506</td>
</tr>
<tr>
<td></td>
<td>Emergency: 911</td>
</tr>
<tr>
<td></td>
<td>Non Emergency: (616) 949-7010</td>
</tr>
<tr>
<td>Kent County Sheriff Dept.</td>
<td>701 Ball Ave. NE Grand Rapids, MI 49503</td>
</tr>
<tr>
<td></td>
<td>Emergency: 911</td>
</tr>
<tr>
<td></td>
<td>Non Emergency: (616) 698-6580</td>
</tr>
<tr>
<td>Michigan State Police</td>
<td>345 Northland Dr. NE Rockford, MI 49341</td>
</tr>
<tr>
<td></td>
<td>Emergency: 911</td>
</tr>
<tr>
<td></td>
<td>Non Emergency: (800) 824-7053</td>
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</table>
Active Bystander Information

How to be an “Active Bystander”

Most people don’t commit sexual assault or hurt their partners. Celebrating that is one part of the solution. Another important part is learning to recognize the signs when someone is in danger and stepping in to prevent it. This is called being an active bystander. Active bystanders learn how to recognize and safely intervene in potentially dangerous situations. Sometimes this means distracting someone who appears to be targeting someone who is too drunk to consent. Other times, it means reaching out to Aquinas staff or the police for help.

Some simple steps to becoming an Active Bystander:

- **Notice the situation:** Be aware of your surroundings.
- **Interpret it as a problem:** Do I recognize that someone needs help?
- **Feel responsible to act:** See yourself as being part of the solution to help.
- **Know what to do:** Educate yourself on what to do.
- **Intervene safely:** Take action but be sure to keep yourself safe.
- **How to Intervene Safely:**
  - **Tell another person.** Being with others is a good idea when a situation looks dangerous.
  - **Ask a victim if he/she is okay.** Provide options and a listening ear.
  - **Ask the person if he/she wants to leave.** Make sure that he/she gets home safely.
  - **Call the police (911) or someone else in authority or yell for help.**
  - **Call Campus Safety or Counseling Center:** for support and options.
  - **Or call the National Sexual Assault Hotline at 1.800.656.HOPE.**

What can my friends and I do to be safe?
Acting as a community helps Aquinas to be a safe place. Remember these tips when you are out...

**Risk Reduction**

- **Have a plan.**
  Talk with your friends about your plans for the night BEFORE you go out. Do you feel like *drinking*? Are you interested in *hooking up*? Where do you want to go? Having a clear plan ahead of time helps friends look after one another.
- **Go out together.**
  Go out as a group and come home as a group; never separate and never leave your friend(s) behind.
- **Watch out for others.**
  If you are walking at night with friends and notice a woman walking by herself in the same direction, ask her to join you so she doesn’t have to walk alone.
- **Diffuse situations.**
  If you see a friend coming on too strong to someone who may be too drunk to make a consensual decision, interrupt, distract, or redirect the situation. If you are too embarrassed or shy to speak out, get someone else to step in.
• **Trust your instincts.**
  If a situation or person doesn’t seem “right” to you, trust your gut and remove yourself, if possible, from the situation.

**Amnesty for Reporting Prohibited Misconduct**

Aquinas College seeks to remove any barriers to reporting by making the procedures for reporting transparent and straightforward. The college recognizes that an individual who has been drinking or using drugs at the time of an incident may be hesitant to make a report because of potential consequences for his/her own conduct. An individual who reports misconduct, either as a complainant or a third party witness, will not be subject to disciplinary action by the college for his/her own personal consumption of alcohol or drugs at or near the time of the incident, provided that the specific incident has not come to the college’s attention via normal reporting channels and/or any such violations did not and do not place the health or safety of any other person at risk. The college may, however, initiate an educational discussion or pursue other educational remedies regarding alcohol or other drugs.

**EMERGENCY NOTIFICATIONS AND RESPONSE**

Upon a report of a possible emergency, Campus Safety will confirm the emergency by either dispatching an officer, observing video feeds, notification by “AQ C.A.R.E.S. (Campus News, Alerts, Response Guide, Emergency, Services), or by additional third party reports. Campus Safety acts as the first response to all emergencies on campus and will contact emergency services as required to resolve the situation. AQ C.A.R.E.S. is available on the Google Play Store and iTunes store.

Aquinas College utilizes an Emergency Notification System (AQ C.A.R.E.S) for faculty, staff, and students. After responsible personnel have been made aware of an emergency affecting all or part of the Aquinas College Campus, the Emergency Notification System will be activated without delay by the Director of Campus Safety or his/her designee. Initial confirmation for activating the emergency notification system may occur by observation of a security officer, notification from an emergency liaison, multiple witness telephone calls or an automated alarm system notification received at dispatch.

The message content will contain pre-scripted brief messages or tailored content developed by the Director of Campus Safety or the Emergency Management Coordinator. The information will be shared to help the public take action for their safety. An “all clear” message or follow up information will be disseminated utilizing the Mass Notification System as appropriate.

Localized incidents within a building, such as a small fire or hazardous material spill in a lab most likely will not require a mass notification.

In the event of an emergency, “AQ C.A.R.E.S” will be activated to notify faculty, staff, and students, as Aquinas College Administration deems necessary, based on the circumstances of the event.

The “AQ C.A.R.E.S” System activation will make notifications in the following manner:

• SMS Text Message
• E-mail
• Digital Signage and
• Aquinas College Domain interrupt for all devices connected to the Aquinas College Domain.
Faculty, staff, and students are responsible for providing all necessary information to insure a successful message delivery. Aquinas College cannot provide communication to those who fail to provide a correct and current phone number and/or email address information.

The following Aquinas College officials shall have authority to activate the EmergencyNotification System:

- Associate Vice President for Student Affairs
- Dean of Student Development
- Campus Safety Director
- Emergency Management Coordinators
- Campus Safety Patrol Supervisors
- Director of Residence Life

The “AQ C.A.R.E.S” System may be used to transmit brief urgent messages as quickly as possible. Emergency notifications may include, but are not limited to:

- Campus Closures
- Weather Warnings (Severe Thunderstorm Warnings & Tornado Watches & Warnings)
- Fire
- Natural gas leaks or hazardous material spills
- Natural disasters affecting the Campus
- Campus wide power outages and/or utility failures
- Violent criminal behavior
- Bomb threats or other imminent violent threats
- Explosions on campus
- Terrorism incidents

Dependent upon the contact information supplied by faculty, staff, and students, notification may be made in the following manners:

- Cell phone
- E-mail
- SMS text to cell phone
- Digital Signage
- All devices connected to the Aquinas College Domain utilizing the Alertus interrupt.

The Emergency Notification System will be tested on the 1st Friday of each quarter as close to 12:00 noon as possible. Emergency liaisons, in addition to select staff, will receive the quarterly test notifications. In the event that adverse weather conditions exist on the test day, the test will be delayed until the adverse conditions clear the area to prevent any misinterpretation of the test activation and also keep the Emergency Notification System available in case of a true emergency condition.

The following standard test messages will be sent:

E-mail: Quarterly Emergency Test

This is a quarterly test of the Aquinas College Emergency Notification System. This is only a test. If this were an actual emergency, information and instructions would be included. This test is normally sent on the first Friday of each quarter.
This is the quarterly test of the Aquinas College Emergency Notification System. THIS IS ONLY A TEST!

It is the responsibility of each faculty member, staff member, and student to provide the correct information for contact and update the appropriate campus office to include the colleges Colleague database utilizing “My AQ” Emergency Contact screen when changes are made.

**Timely Warnings**

In an effort to provide timely notice to the AQ community, and in the event of a serious incident which may pose an ongoing threat to members of the AQ Community, a Crime Alert is posted electronically on ACORN and The Moose. The Department may also post Crime Alerts at building entrances printed on colored paper. The alerts are written by the Director of Campus Safety or his/her designee or the Associate Vice President Marketing and Communication or his/her designee. Updates to the AQ community about any particular case resulting in a Crime Alert may be distributed via ACORN or The Moose or may be shared with The Saint for a follow-up story. When crime alerts are posted in campus buildings, they are printed on colored paper and posted in the lobby/entrance area of the affected building(s) for at least seven days.

Crime Alerts are usually distributed for the following FBI's Uniformed Crime Reporting Program (UCR) classifications: criminal homicide, robbery, and motor vehicle theft. Cases of sex offenses including forcible rape, aggravated assault, burglary, and arson are considered on a case by case basis, depending on the facts of the case and the information known by Campus Safety. For example, if an assault occurs between two students who have a disagreement, there may be no ongoing threat to other AQ community members and a Crime Alert would not be distributed. The Director of Campus Safety or his/her designee reviews all reports to determine if there is an ongoing threat to the community and if the distribution of a Crime Alert is warranted. Crime Alerts may also be posted for other crime classifications, as deemed necessary.

When a crime is reported to the Campus Safety Office or a Campus Security Authority, either on or off campus that is deemed to be an ongoing or continuing threat to the Aquinas community, a campus-wide Crime Alert will be issued to serve as a timely warning and to aid in the prevention of similar crimes. The Campus Safety Director, Campus Safety Supervisor, or Emergency Management Coordinator will develop the content of this warning. A copy of the crime alert will be posted on the Aquinas Campus Safety website, and fliers will be posted in all residence halls and buildings on the Campus of Aquinas College. If the timely warning affects areas other than on campus living, fliers will be sent to the emergency liaisons of each department to post around campus. Alerts will also be posted on “The MOOSE” and Facebook, if off campus students need to receive the alert information.

**Factors for Determining Method of Communication**

Communication methods will be employed based on a number of factors that will be evaluated for each individual incident. These factors include the nature and extent of the threat, the technology available in the building or area, the time of day the incident has occurred, etc. Other communication methods
besides the methods previously mentioned may include door to door notification, social networking sites, portable radios, city’s outdoor warning sirens, handheld bullhorns, and mass media.

**Emergency Response Plan**

Aquinas College’s Emergency Response Plan can be viewed on our Campus Safety website or by accessing the following link: [Emergency Response Plan](#) Building specific evacuation maps are posted in strategic locations in campus buildings.

Campus Safety conducts drills, tabletop exercises, and functional exercises on a continual basis. These activities allow the College to maintain a state of preparedness as well as evaluate current procedures for their effectiveness. These activities did include at least an evacuation for each campus building during 2014.

**Missing Student Policy**

Aquinas College regards the reports of a missing student as a priority and as such will take all actions necessary in accordance with established policy and procedure as documented in the Campus Safety Operations Guide SOP.

**What do I do when a person goes missing?**

**What to do:**

- **Do not panic.** They may have simply forgotten their phone, got caught up in some activity or plain forgot to check in.
- **Contact friends and family** to ask if they have any knowledge of the missing person's whereabouts.
- **Keep your phone within reach,** make sure your ringer is on and the phone stays fully charged, in case they try to reach you.
- **Once you have sufficient reason** to believe they are in fact missing, contact your local law enforcement agency and or Aquinas College Campus Safety at (616) 632-2462 to make a missing person’s report.
- **Depending on the policy** of the police department, you may be asked to wait a sufficient amount of time (24 - 72 hours) before they will take your report. This should NOT apply to missing juveniles, missing elderly persons or persons suspected to be a victim of foul play.
- **Keep in mind,** it is NOT illegal for an adult to voluntarily go missing. The police have certain rules and regulations to protect privacy in case this is the situation. Don't get frustrated by the police sticking to their guidelines; remember they are in place for a reason.
- **If the missing person is vulnerable** (i.e., under 18 years of age, over 65 years of age, suffering from physical or mental illness, depressed/suicidal or the disappearance is completely out of character) report the disappearance to police immediately if your suspicions are aroused. It's never too soon in these instances and time may be of the essence. This could also include someone on life-saving medication who has not taken their medicine with them. You can contact
police and the local media to ask for help in publicizing their story. REMEMBER ... it's never too soon.

- Police will need details like the missing person's photo, date of birth, address, physical description, clothing last seen wearing and other details of the life of your missing person. Make it a routine to take at least one head and shoulders photograph of your loved ones each year. Please be complete with the information you provide to law enforcement; it's always better to have too much information, than not enough.
- Keep in mind, police may request your assistance in getting bank records, social media account information and cell phone records for your missing person as well.
- Down the line, police may ask for additional information like dental records and DNA samples. Keep in mind there is a possibility your loved one could be found deceased, and outside of your local jurisdiction. You would never want your loved one to be kept in a morgue or buried as an unidentified person. These records are kept on file in case such an event occurs.
- Family reference DNA samples can also be taken. This is a non-invasive swab taken from the inside of the cheek of a potential donor. The DNA is entered into the CODIS DNA databank and can be cross-referenced with unidentified human remains samples that are also entered.
- Ask police to keep in touch and if they don't, phone them. Keep in mind they have other pressing cases, but don't let them forget about yours. If they don't ask about DNA and dental records and your missing person has been gone for over 30 days, offer them up.
- If your missing person does not fit the foul play/endangered missing situation, the Internet provides options for you to search for your loved one. If your missing person is deemed voluntary by your local police department, you can still conduct searches on your own. The web site NamUs, www.namus.gov, provides a platform for a nationwide posting of your missing person's photo, physical description and circumstances. Keep in mind you still have to involve law enforcement to have your missing person's case profiled on the NamUs site, but they will include voluntary missing cases.
- Canine search teams and pedestrian searches may also be an option to search for your loved one. First, let your local police department decide if they want to do this. If they choose not to, and you are of the opinion your missing person is not missing voluntarily, there are several non-profit agencies that can assist with setting up searches.

What NOT to do:

- Do not panic.
  Do not wait, especially if the missing person is vulnerable; notify police as soon as you think something is wrong.
- Do not delay in searching; time can be of the essence.
- Do not keep their disappearance a secret. The more people you tell, the more people you have looking on your behalf and the speedier the results might be.
- Do not tidy up their bedroom or car until the police have seen it, whether it's messy or not. Do not dust before fingerprints have been taken.
- Do not alter social media accounts, cell phone messages, text messages, etc. These may be important indicators of your missing person's motive or lack thereof when they went missing.
- Don't be put off if you don't get an immediate response from law enforcement...you know your loved one and their behaviors...follow your intuition.
- To avoid being the victim of a hoax, do not put your own telephone number or address on missing posters or advertisements. Instead use a police department contact number. People may prey upon you and can be cruel. Do not get caught up in any hoaxes and contact law enforcement if you believe you have been the victim of one.
- Do not give up, keep appealing and searching. Remember that people want to help. Try to keep your loved one's name and photo in the public eye. Your missing person is important.
Resources:

West Michigan Missing People Facebook Page

National Missing and unidentified Persons System

Illegal Use of Alcohol and Other Drugs

Health Risk

The use of illicit drugs and the abuse of alcohol present major health risks, such as addiction, acute and chronic illness, and death. Other risks associated with alcohol and drug use include impaired learning, violence, injuries, accidents, drunk driving, acquaintance rape, unplanned pregnancies, and sexually transmitted diseases.

Treatment Programs

Alcohol and drug information, referral, counseling, treatment, and rehabilitation programs are available to faculty, staff, and students through a variety of on- and off-campus resources. Some of these services and programs are without charge; other are covered by insurance or based on ability to pay. Students may obtain further information about available services by calling the Career and Counseling Center. Employees may direct their inquiries to Human Resources. All faculty, staff, and students with questions, concerns or problems related to the use of illicit drugs or the abuse of alcohol is urged to take immediate advantage of the help that is available. All members of the College community, however, must clearly understand that they jeopardize their education, their jobs, their health, and their future if they unlawfully possess, use, or distribute drugs or alcohol at Aquinas. Sanctions for such misconduct will be consistently enforced.

Student Code of Conduct

Section E of the Student Code of Conduct discusses alcohol use by students. Below is the policy. Only students of legal age defined by the state statute may possess and consume alcoholic beverages in approved designated areas of the College residence facilities (as prescribed in Residence Hall Rules and Regulations). Students may not consume, transport, or possess any alcoholic beverages in open containers on College property unless permission is granted as specified above. Students of legal age may not supply by any means any alcoholic beverage to students of less than legal age.

There shall be no possession or consumption of alcoholic beverages at any student activity, sporting event, or other student gathering on College owned or controlled property unless permission is granted as specified above.
Excessive use of alcohol under any circumstances is not condoned by the College. Students who drink to excess may be required to attend counseling. Recurring incidents could result in required assessment and treatment at an alcoholic rehabilitation center (at the student’s expense) or dismissal from the College.

Section F delineates the College’s controlled substance policy and follows.

Students are not to use, possess, or distribute any state or federally controlled drug, narcotic, barbiturate, hallucinogen, marijuana, or amphetamine on College premises or property owned or controlled by the College, except as authorized by law. NOTE: Participation in the Michigan Medical Marijuana Program and/or possession of a MMMP patient card shall not exempt any person from the prohibition of possession or use of marijuana on the premises of Aquinas College.

Penalties

The Federal Government and the State of Michigan decide if and how a drug should be controlled. Prescription drugs to psychoactive (mind-altering), are categorized according to a Schedule I-V which tells under what conditions a physician can prescribe the drug. This schedule also includes a drug's known and potential value, its potential for physical or psychological dependence, and the risk to public health. Penalties for the illegal sale or distribution of a drug are established using the Schedule I-V. Schedule I drugs have a high potential for abuse with no medical use. Production of these drugs is controlled. Examples include heroin, methaqualone, all hallucinogens (except phencyclidine-PCP), marijuana and hashish. Tetrahydrocannabinol (THC), depending on its form, can also be a Schedule II drug. Schedule II drugs have a high potential for abuse; they also have some medical uses. Production of these drugs is also controlled. Examples include opium, morphine, codeine, some other narcotics, barbiturates, cocaine, amphetamines and phencyclidine (PCP).

Penalties for selling Schedule I and II drugs vary with the quantity of the drug. Additionally, if death or serious injury is associated with the sale, or if it is a second offense, penalties are more severe. When establishing penalties for sale, marijuana and hashish are separated from this designation according to the schedule. The penalties are similar to those set for Schedule I and II drugs. Federal penalties for first offense sale of small amounts of Schedule I and II drugs is not less than five years and not more than 40 years. In the case of death or serious injury, not less than 20 years and not more than life. There is also a fine for the second offense of not more than $2 million of individuals and $5 million for other than individual.

State penalties for "delivery possession with intent to deliver, and manufacture" of less than 25 grams is mandatory one to 20 years; up to $25,000, or life probation. The penalty for possession of less than 25 grams is up to four years, or a fine up to $25,000 or both. Both offenses are felonies. Use of Schedule I and II drugs is a misdemeanor which has a penalty of up to two years, $2,000 fine, or both. Schedule III, IV and V drugs have some potential for abuse, but less than I and II. The potential for abuse of Schedule IV drugs is less than Schedule III, and Schedule V is less than IV. All drugs in this category have medical uses, and their production is not controlled. Examples include some narcotics, chloral hydrate (IV), barbiturates (III), other depressants (III and IV), amphetamines (III), and other stimulants (III and V).

Federal Penalties for a first offense sale of a Schedule III drug is not more than five years, and a fine of not more than $250,000 per individual, and $1 million, not individual. The penalty for first offense sale of Schedule IV drugs is not more than three years. The fine is the same as for Schedule III drugs. The penalty for first offense sale of Schedule V drugs is not more than one year and a fine of not more than $100,000 per individual or $250,000, not individual.
State Penalties for the sale of some Schedule III drugs is a felony and has a penalty of up to seven years, or a fine of up to $5,000, or both. The penalty for the sale of Schedule IV drugs is also a felony and has a penalty of up to four years, or a fine up to $2,000, or both. The sale of Schedule V drugs is a felony too, and has a penalty of up to two years, or a fine up to $2,000, or both.

The State of Michigan has additional penalties for the following:

I. OUIL (Operating under the influence of alcohol)
   a. Description: Allowing intoxicated person to drive in an area open to the public.
   b. Penalty: Not more than 90 days, or $100-$500 fine, or both.

II. Permitting Person Under the Influence to Drive
   a. Description: A person, licensed or not, under the influence of alcohol, or drugs, or both.
   b. Penalty: First arrest - not more than 90 days, or $100-$500 fine, or both.

III. Minor Possessing or Transporting in a Motor Vehicle
   a. Description: Persons under 21 may not possess or transport alcohol in a vehicle.
   b. Penalty: Not more than 90 days, or a fine of not more than $100. Vehicle can be impounded.

IV. Purchase/Possess/Consume by Minor
   a. Description: Persons under 21 may not purchase, possess, or consume alcohol.

V. Impaired Driving
   a. Description: A person driving in an area open to the public while impaired from alcohol, drugs, or both.
   b. Penalty: Not more than 90 days, or a fine of not more than $300, or both.

Use of Weapons

Aquinas is committed to maintaining a safe and secure environment that supports the academic mission of the College. Firearms and weapons are not allowed on campus without the prior written approval of the Aquinas College President and Director of Campus Safety. The written approval will specify the limitations for possessing a firearm or weapon on College property.

Annual Disclosure of Crime Statistics

The information below provides context for the crime statistics reported as part of compliance with the Clery Act. This report may be found on the Aquinas College website under Campus Safety or by clicking
Campus Safety prepares this report in cooperation with the Associate Vice President for Student Affairs, Residence Life, Student Accounts, Athletics, local law enforcement, and law enforcement agencies around the country. Each year, email notification is made to all enrolled students, faculty, and staff providing a link to access this report. Those statistics can be viewed on the next page.
<table>
<thead>
<tr>
<th>CRIMINAL OFFENSES Aquinas College</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
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<td>Public Property</td>
<td>Non-Campus</td>
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<tr>
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<tr>
<td><strong>Drugs</strong></td>
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</table>

**Hate Crime Key:** (D) Disability (E) Ethnicity (R) Race (Re) Religion (S) Sexual Orientation (G) Gender (N) National Origin (Gi) Gender Identity

For 2017, The Fondling statistic was changed from (0) to (1) because a responsible party reported an incident that happened in 2017 to the Department of Campus Safety in 2018.
Annual Fire Safety Report

If a fire occurs in an Aquinas building, community members should immediately notify Campus Safety at (616) 632.2462. Campus Safety will send officer(s) to the scene and contact the appropriate fire department. If a member of the community finds evidence of a fire that has been extinguished, and the person is not sure whether Campus Safety has already responded, the individual should immediately notify Campus Safety to investigate and document the incident. A fire alarm alerts the community of a potential hazard; community members are required to evacuate the building immediately upon hearing a fire alarm. Fire alarms are monitored 24/7 at the campus safety office and when an alarm is activated an officer responds to secure the scene and investigate as well as directing emergency services to the scene. Use the nearest exit to leave the building immediately. Community members should familiarize themselves with the exits in each building. The Safety Committee has placed maps throughout buildings indicating exit routes and other emergency features of the building. Community members should use the stairs, not an elevator, to evacuate the building. If you are caught in the elevator, push the emergency phone button. The emergency phones in elevators on campus are programmed to call Campus Safety. Campus Safety publishes this fire safety report as part of its annual Clery Act Compliance. This report includes statistics concerning the number of fires, the cause of each fire, the number of injuries and deaths related to a fire, and the value of the property damage caused by a fire.

Buildings are equipped with a variety of features that are designed to detect, stop and/or suppress the spread of a fire.

- A door can be the first line of defense against the spread of smoke or fire from one area to another. Some doors, such as fire doors in corridors or stairwells of residence halls, are designed to stand up to fire longer than those of an individual room. It is important that these doors are CLOSED for them to work. Additionally, if a door has a device that automatically closes the door, it should NOT be propped open.
- Sprinklers are 98% effective in preventing the spread of fire when operating properly. DO NOT obstruct the sprinkler heads with materials like clothing hanging from the piping.
- Smoke detectors cannot do their job if they are disabled or covered by the occupant, which is a violation of College Policy and city ordinance.
- Almost ¾ of all fires that are caused by smoking material are the result of a cigarette being abandoned or disposed of carelessly. Smoking is NOT PERMITTED in any Aquinas building or within ten (10) feet of any building entrance. A daily fire log is available for review 24 hours a day on the Campus Safety website at http://www.aquinas.edu/campus_safety or at the Campus Safety Office during College business hours, Monday through Friday, excluding holidays. The information in the fire log typically includes information about fires that occur in residential facilities, including the nature, date, time, and general location.

Fire Policies for On Campus Residence Halls

- No person shall possess or use firecrackers, fireworks, firearms, or other dangerous weapons or explosives. Setting off fireworks in any campus residence and the areas surrounding the buildings may result in arrest and/or suspension from the College.
- Candles, candle warmers, potpourri pots, scented oil burners, and incense sticks/burners are prohibited due to the danger of fire.
- No person shall possess combustible materials, explosives, caustic chemicals, or acid solutions in any campus residence.
- No person shall tamper with fire equipment, nor use such equipment for other than the prevention or control of fire (Fire equipment includes, but is not limited to, smoke detectors, fire alarm
mechanisms, extinguishers, fire hoses, and any other firefighting devices). Misusing equipment can cause the loss of life or property. You risk fines of up to $500 and/or imprisonment if you tamper with fire safety equipment or cause a false alarm. This rule is strictly enforced at Aquinas.

- No person shall set a fire in any campus residence or areas immediately associated with any residence.
- No person shall remain in a residence after a fire alarm has been sounded. Fire drills are conducted in College housing to comply with state regulations and to ensure your safety. During fire drills you are expected to follow directions and maintain a mature attitude.
- To prevent fires, only artificial, flame-retardant Christmas trees will be allowed in residents’ rooms. If you wish to decorate your tree, the lights must be UL approved and used only when you are in your room.
- Due to the risk of fire due to careless use of electrical appliances or defective appliances, the following are prohibited from the residential facilities:
  - Air conditioners (unless approved by the Director of Residence Life)
  - Candles/Candle Warmers/Potpourri Pots/Scented Oil Burners/Incense Sticks & Burners
  - Coffeepots/Popcorn Poppers/Toasters (unless they are used in kitchens in the Ravine Apartments or Houses)
  - Electric blankets
  - Electric frying pans/griddles/grills/devices/cake-pop and cupcake makers • Extension cords (all types)
  - Halogen and Lava Lamps
  - Hot plates
  - Heaters (Hot Water/Space)
  - Sun Lamps
- Aquinas College is a tobacco free campus and the regulations regarding smoking on campus are as follows:
  - Smoking is prohibited on all College properties.
  - Smoking is prohibited in all campus buildings, owned or operated by Aquinas College.
  - Smoking is prohibited on all campus grounds owned or operated by Aquinas College.
  - Smoking of any other materials is prohibited.
  - Smoking is prohibited in all Aquinas residences, including residence halls, apartments and houses.
  - Smoking is prohibited in personal vehicles while on Aquinas properties.
  - Organizers and attendees at public events such as conferences, meetings, public lectures, social events and cultural events, using Aquinas facilities will be required to abide by the College’s smoking policy. Organizers of such events are responsible for communicating this policy to attendees and for enforcing this policy.
  - Smoking is permitted by individuals on campus who are within 10 feet of public travel ways on the perimeter of campus, being at least 20 feet away from any campus roadway or pedestrian walkway into campus.
  - The sale of any type of tobacco or tobacco like products on campus is prohibited. This includes the delivery of tobacco or tobacco like products to campus by means of delivery services of any kind.
  - The free distribution of tobacco or tobacco like products on campus is prohibited.
  - Campus organizations are prohibited from accepting money or gifts from tobacco or tobacco like product companies. This includes events sponsored by tobacco companies,
including the distribution of tobacco or tobacco like products of promotional materials (T-shirts, hats etc.) on campus.

- Tobacco advertising in all public spaces, such as billboards and signs in sports venues, is prohibited. Tobacco or Tobacco like product advertisements are prohibited in college-run publications.
- Aquinas College will provide information to students and employees on tobacco cessation treatment products and/or programs near campus.

Fire Definitions

**Buildings equipped with fire alarm systems and smoke detectors:** Buildings that have functional fire alarm systems and smoke detectors installed.

Please note, all residence halls and apartments are equipped with a functional fire alarm system and smoke detectors.

**Buildings protected with automatic sprinkler system:** Indicates where an automatic sprinkler system protects areas of a building. Please note, most residence halls and apartments are not equipped with sprinkler systems.

**Evacuation procedures posted:** When a fire alarm is activated, evacuation is mandatory. DO NOT use elevators; evacuate the building using the nearest available exit and proceed to the designated gathering spot for the building to begin an accountability and assessment process.

**Estimated U.S. dollar loss related to fire incidents:** The estimated total U.S. dollar loss of both contents and structure or property destroyed because of a fire incident. This does not include loss of business.

**Fire:** Rapid oxidation of combustible material accompanied by heat, light and smoke of combustible material, which is found outside of its normal appliance, whether or not it is extinguished prior to arrival of emergency.

**Fire-related deaths:** Number of persons who were fatalities because of a fire incident, including death resulting from a natural or accidental cause while involved in fire control, attempting a rescue, or persons escaping from the fire scene (including an individual who dies within one (1) year of injuries sustained as a result of a fire).

**Fire-related injuries:** Number of persons receiving injuries from fire-related incidents, including an injury from a natural or accidental cause who received medical treatment at a local medical facility. This includes first responders attempting to control the fire, attempting a rescue, or persons escaping from the fire scene. Persons may include students, faculty, staff, visitors, firefighters, or any other individuals.

**Partial sprinkler systems:** Defined as having sprinklers in the common areas only.

**Full sprinkler systems:** Defined as having sprinklers in both the common areas and individual rooms.

Fire Protection Equipment Systems
A majority of College buildings are equipped with automatic fire detection and alarm systems that are continually monitored by Campus Safety. Additionally buildings on campus are equipped with a variety of fire equipment such as fire extinguishers, smoke detectors, and sprinkler systems.

<table>
<thead>
<tr>
<th>BUILDING</th>
<th>FIRE ALARM SYSTEM</th>
<th>SUPPRESSION SYSTEM</th>
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<tr>
<td>Sturrus Sports and Fitness Center and the Alksnis Building</td>
<td>Smoke Detectors, Pull Stations</td>
<td>Sprinkler System, Fire Extinguishers</td>
</tr>
<tr>
<td>St. Joseph Hall</td>
<td>Smoke Detectors, Pull Stations</td>
<td>Sprinkler System, Fire Extinguishers</td>
</tr>
<tr>
<td>Bukowski Chapel</td>
<td>N/A</td>
<td>Fire Extinguishers</td>
</tr>
<tr>
<td>Art &amp; Music Center</td>
<td>Smoke Detectors, Pull Stations</td>
<td>Sprinkler System</td>
</tr>
<tr>
<td>Maintenance</td>
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<td>Fire Extinguishers</td>
</tr>
<tr>
<td>Campus Safety Office</td>
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<td>Fire Extinguishers</td>
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<tr>
<td>Academic Building</td>
<td>Smoke Detectors, Pull Stations</td>
<td>Sprinkler System, Dry Chemical, Fire Extinguishers</td>
</tr>
<tr>
<td>Wege Center</td>
<td>Smoke Detectors, Pull Stations</td>
<td>Sprinkler System, Commercial Hood System, Fire Extinguishers</td>
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<tr>
<td>Gatehouse</td>
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<tr>
<td>Performing Arts Center</td>
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<td>Sprinkler System, Fire Extinguishers</td>
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</tr>
<tr>
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<tr>
<td>Theater Annex</td>
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<tr>
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<td>Willowbrook</td>
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**Fire Logs**

**2018 Fire Log**
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*Our Lady Seat of Wisdom was constructed in 2016/2017 and opened to the public in 2017

### 2017 Fire Log

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<th>Room #</th>
<th>Date and Time</th>
<th>Fire</th>
<th>Cause</th>
<th>Death</th>
<th>Injury</th>
<th>Cost $</th>
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<td>E-mail</td>
<td>Notes</td>
</tr>
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<td>Albertus Hall</td>
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<td>Brink Hall</td>
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<td>Hruby Hall (Residential &amp; Business)</td>
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<td>Willowbrook</td>
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<td>Hawkins Hall¹</td>
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<td>Kitchem</td>
<td>04/23/2016 at 6:45 pm</td>
<td>1</td>
<td>Resident Error</td>
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<td>$0-99</td>
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<td>Jarecki Center, Lacks Center, and Hauenstein Library</td>
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<td>Woodcock Hall</td>
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</table>
### Reporting Process

**General Procedures for Reporting a Crime or Emergency**

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to Campus Safety in a timely manner. To report a crime or emergency from the College phone system, call Campus Safety at extension 3333. To report a crime or emergency from outside the College phone system, call (616) 632.2462. To report a non-emergency security or public safety related matter, call Campus Safety at extension 2462 or from outside the College phone system, (616) 632.2462.

Dispatchers are available at these respective telephone numbers 24 hours a day to answer your calls. In response to a call, Campus Safety will take action by either dispatching an officer or having the dispatcher take the necessary information to file an incident report. Incident Reports involving College employees are forwarded to the Director of Human Resources for review and possible referral for potential action, as appropriate. Incident reports involving students and non-College affiliated individuals

<table>
<thead>
<tr>
<th>Building</th>
<th>Address</th>
<th>Phone</th>
<th>Room</th>
<th>Resident Error</th>
<th>Charge</th>
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<tr>
<td>Fulton House²</td>
<td>1862 E. Fulton St.</td>
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<td>Eberhard Hall³</td>
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<tr>
<td>Fr. Bartolome de las Casas Hall⁴</td>
<td>37 Woodward Ln</td>
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<td>St Catherine of Siena⁵</td>
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<td>St. Martin de Porres Hall⁶</td>
<td>33 Woodward Ln</td>
<td>Kitchen</td>
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<td>St. Rose of Lima Hall⁷</td>
<td>143 Woodward Ln</td>
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<td>Brookby Manor</td>
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<td>Brookby Gardner House</td>
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<tr>
<td>Mother Victor Flannery Hall</td>
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<td>N/A</td>
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</tr>
</tbody>
</table>

1 Renamed in 2015, formerly known as Kay House
2 Renamed in 2015, formerly known as Fulton House
3 Renamed in 2015, formerly known as Apartment A
4 Renamed in 2015, formerly known as Apartment B
5 Renamed in 2015, formerly known as Apartment C
6 Renamed in 2015, formerly known as Apartment D
7 Renamed in 2015, formerly known as Apartment E
are forwarded to the Associate Vice-President for Student Affairs Office for review and possible referral to a judicial affairs officer for potential action, as appropriate. The Director of Campus Safety will assign a supervisor to further investigate a report when it is deemed appropriate. Additional information obtained via the investigation will also be forwarded to the Director of Human Resources or Associate Vice-President for Student Affairs. If assistance is required from the Grand Rapids Police Department or Kent County Sheriff's Department, Campus Safety will contact the appropriate agency. If a sexual assault should occur, staff on the scene, including Campus Safety, will offer the victim a wide variety of services, including the Nurse Examiner Program at the YWCA. All Campus crimes should be reported to the Department of Campus Safety to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

Notification to the AQ Community about Reported Crimes
Representatives from The Saint, the AQ student newspaper, are invited to meet with the Director of Campus Safety or a designee to discuss crime, security, or policies on campus. Editorial decisions on newspaper content are solely the purview of The Saint.

A public crime log is available for review 24 hours a day on the Campus Safety website or at the Campus Safety office from 8 a.m.–5 p.m. Monday through Friday, excluding holidays. Campus Safety is unable to maintain a static web address for the frequently updated public crime log. The information in the crime log typically includes the case number, classification, date reported, date occurred, time occurred, general location, and disposition of each crime. The printed crime log, located in our office, must remain in the Campus Safety office.

Statistical Disclosure of Reported Incidents
Incidents reported to Campus Safety that fall into one of the required reporting classifications will be disclosed as a statistic in this annual report published by Department of Campus Safety.

Reporting Methods Available on Campus
Campus Safety can be contacted from on-campus telephones by dialing 2462 for non-emergency calls or 3333 for an emergency. Black courtesy phones are located in the lobbies and corridors of many campus buildings. Red emergency phones are located in stairwells, entrances, and lobbies of many buildings. There are 29 red or blue boxed emergency phones located along many paths, sidewalks, and parking lots. Additionally, many Area of Refuge phones are located throughout campus; crimes or emergencies may be reported from any of these phones. From non-campus phones, one may contact Campus Safety by dialing (616) 632.2462.

Reporting a Crime to the Grand Rapids Police Department
A person reporting a crime to Campus Safety has the right to report the crime to the Grand Rapids Police Department (GRPD) or other appropriate law enforcement agency. AQ Campus Safety officers regularly discuss this option with the victim of a crime and will assist the victim or reporting person with that process.

Off-Campus Crime
If GRPD is contacted about criminal activity occurring off-campus involving AQ students, GRPD may notify Campus Safety. However, there is no official GRPD policy requiring such notification. Students in
these cases may be subject to arrest by GRPD and college judicial proceedings through the Division of Student Affairs.