WELCOME TO SUMMER, 2019!

SUMMER REGISTRATION INFORMATION
No advisor approval is needed for current students to register for summer courses. It is recommended to register early to ensure the availability of your selections.

ALL STUDENTS, REGARDLESS OF CLASS STANDING, MAY REGISTER FOR SUMMER COURSES BEGINNING DECEMBER 4th.

To register, please enroll via MyAQ or contact the Registrar’s Office:
registrar@aquinas.edu
616 632-2871
Hruby Hall room 30 during regular business hours

Students new to the College should contact the Admissions Office at 616 732-4460 for information regarding admission to the summer session. Guest students are welcome and should use a Guest Application with approval of the parent institution to confirm transferability. UDM Nursing students should contact UDM regarding course selection and tuition rates.

SUMMER SCHEDULE FORMAT AND CALENDAR

Session Dates
Unless otherwise indicated, the session dates are:

- 8-week session: May 20 – July 12
- 10-week session: May 20 – July 26

Course Formats
Within each class session, there are traditional, hybrid, and web courses.

- Traditional courses meet face-to-face on one or more days each week.
- Hybrid courses meet face-to-face at least once. Review the individual course listings for meeting dates.
- Web courses do not require face-to-face meetings.

Holiday Schedule
The College will be closed in observance of Memorial Day on Monday, May 27, 2019. The College will be closed in observance of Independence Day on Thursday, July 4, 2019.

DROPPING CLASSES
It is the student’s responsibility to drop classes through MyAQ or by calling or visiting the Registrar/ Academic Advising Center.

The financial drop date is the deadline to drop a class with no financial penalty, including the no-show fee. The academic drop date is the last day to drop a course from the transcript record with no academic penalty. Any exceptions to these dates are specified in the individual course listings. Please see the course listings for drop dates.

POLICIES REGARDING DROPS, NO SHOWS, AND WITHDRAWALS

Dropped Courses
All students (Regular, CE, Graduate, Guest, Non-Degree, etc.) have until the dates/times listed in the drop date section to drop a class for a full refund. Any course dropped after the dates listed will be charged at the full tuition rate.

No-Show Policy and $150.00 Fee
Students who do not officially drop a class within the add/drop period, and are administratively dropped from a class because of non-attendance, will be assessed a fee of $150.00 per class. There will be no charge for students officially dropping a class, either before a class begins or by the drop dates listed. Note: it is not the instructor’s responsibility to drop you from a class. It is the student’s responsibility to drop a class through MyAQ or by calling or visiting the Registrar’s Office.

Late Registration Fee
Students who have not completed their registration process by the end of the second week of class may be assessed a Late Registration Fee of $100.00. Determination of Late Registration is at the discretion of the Registrar and Provost.
Withdrawals

If a student chooses to withdraw from ALL of his/her courses because of personal, health, or other reasons, the student must notify the Registrar in writing of his/her intent to withdraw. Students must complete a Withdrawal Form, available in the Registrar/Academic Advising Center. Tuition charges will be incurred according to the date of written notification of the withdrawal. Academic penalties will be incurred for any courses past midterm at time of withdrawal.

Title IV funds will be pro-rated for a complete withdrawal. Please see the Financial Aid section of the College Catalog. If a student withdraws from ALL classes and receives financial assistance, the student must contact the Financial Aid Office for an interview to review the refund policy.

TUITION COSTS, PAYMENT PLANS AND FINANCIAL AID

Tuition per undergraduate semester credit hour is $498. There is a tuition DISCOUNT offered for early registration! The discount is $100 off per credit hour ($398 per credit hour) when the student registers by April 26, 2019. The regular tuition rate will be in effect for all registrations completed after April 26. Please note that the early registration discount is not available to dual enrollment students. UDM Nursing students should contact UDM regarding tuition and fees. Please see the Financial Aid Office (Hruby Hall 34 or 616 632-2893) for possible eligibility for summer financial aid.

Tuition and fees are due in full before the start of classes unless an approved payment plan has been processed through the Student Accounts Office. Billing statements are available online only, through your ELM account access via MyAQ. Your cancelled check is your receipt.

MUSIC PROGRAM INFORMATION

Jazz Camp, June 16-21, 2019

To obtain a Jazz Camp brochure with the registration form, please contact the Art and Music Center Office (616 632-2413 or www.aquinas.edu/music). College credit is available for participation in the Jazz Camp. Please see the course schedule for options. Registration is now open.

Private Music Instruction

Students wishing to study voice, organ, piano, or other instrument should contact the Chairperson of the Music Department, Barbara Witham McCargar, for details: 616 632-2417 or mccarbar@aquinas.edu. Offerings are: Studio Applied Piano, Studio Applied Organ, Studio Applied Voice, Studio Applied Jazz Guitar, and Studio Applied Instrumental. Other instruments will be handled on an individual basis. There is a fee of $424 for a two-credit lesson, plus tuition for 2 credit hours.
## Business

**BS 106 Business Communication**  
BS 106 SU8 3 06:00 PM - 09:30 PM T 5/20/19 - 7/12/19 Miller  

**BS 202 Principles of Marketing**  
BS 202 SU8 3 06:00 PM - 10:00 PM M 5/20/19 - 7/12/19 Pereiro  

**BS 331 Business Law I**  
BS 331 SU8 3 06:00 PM - 10:00 PM W 5/20/19 - 7/12/19 Winkler  

**BS 342 Digital Marketing. Prerequisite: BS 202.**  
BS 342 SU8 3 06:00 PM - 10:00 PM T 5/20/19 - 7/12/19 Steele  

**BS 357 Public Relations. Prerequisite: BS 202; Junior or Senior Status.**  
BS 357 SU8 3 06:00 PM - 10:00 PM TH 5/20/19 - 7/12/19 Callahan  

## Communication

**CN 101 Intro to Communication**  
CN 101 SU8 3 06:00 PM - 10:00 PM T 5/20/19 - 7/12/19 Hull  

## Computer Information Systems

Students registering for CS classes are required to have an active Aquinas ELM account prior to the start of the session. Students are required to log in and participate in the first week in all CS courses.  

**CS 151 Word Processing**  
CS 151 W8 1 Online 5/20/19 - 7/12/19 Leeuwenburg  

**CS 152 Spreadsheets**  
CS 152 W8 1 Online 5/20/19 - 7/12/19 Ferratt  

**CS 153 Presentation Graphics**  
CS 153 W8 1 Online 5/20/19 - 7/12/19 Ignatoski  

**CS 154 Database**  
CS 154 W8 1 Online 5/20/19 - 7/12/19 Wrbanich  

## English

**EH 106 Business Communication**  
EH 106 SU8 3 06:00 PM - 09:30 PM T 5/20/19 - 7/12/19 Miller  

**EH 210 Creative Writing**  
EH 210 SU8 3 12:15 PM - 01:30 PM M / TH 5/20/19 - 7/12/19 Mancilla
Geography
GY 129 Physical Geography of Michigan
GY 129 SU8 3 06:00 PM - 10:00 PM W 5/20/19 - 7/12/19 Bieneman

Mathematics
MS 151 Elementary Statistics. Prereq. MS 107 or appropriate placement test score. Section intended for students of the social sciences.
MS 151 SU8 3 09:00 AM - 12:00 PM M / TH 5/20/19 - 7/12/19 Oates

Psychology
PG 416 Marriage, Family & Couples Counseling
PG 416 SU8 3 06:00 PM - 10:00 PM W 5/20/19 - 7/12/19 Schatz-Stevens

Art
AT 111 Digital Photo for Non-Majors
AT 111 W10 3 Online 5/20/19 - 7/26/19 Freeman

Deadline to add a course in this session: Friday, May 24
Deadline to drop with no financial penalty: Friday, May 31
Deadline to drop with no academic penalty: Friday, June 21

WEB COURSES: Designated with section number of W10. Taught fully online. Students must use AQ email.

TEN-WEEK SESSION: May 20 - July 26

Biology
BY 123 Environmental Biology. Coreq: BY123L.
BY 123 SU10 3 04:00 PM - 07:30 PM T 5/20/19 - 7/26/19 Bajema
BY 123L Environmental Biology Lab. Coreq: BY123.
BY 123L SU10 0 04:00 PM - 08:30 PM TH 5/20/19 - 7/26/19 Bajema 45.00

Business Administration
BS 201 Principles of Management
BS 201 W10 3 Online 5/20/19 - 7/26/19 DiVita
BS 492 Cases in Business Policy. Prerequisites: BS 201, 202, and 305; Junior or Senior Standing. Hybrid format. Meets May 23, June 6, and July 18. Attendance is required at all meetings.
BS 492 SU10 3 06:00 PM - 10:00 PM TH 5/20/19 - 7/26/19 O'Toole
Career Development
CD 210 Life and Career Planning
Hybrid format. Meets May 23, June 20, and July 18. Final meeting is a dinner etiquette meal.
Attendance is required at all meetings.

Computer Information Systems
Student registering for CS classes are required to have an active Aquinas ELM account prior to the start of the session. Students are required to attend first week in all CS courses.

Economics
ES 211 Microeconomic Principles

Education
EN 130 Educational Technology Basics
EN 324 Current Issues in Early Childhood Education
Prereq. All ECE coursework. Must take concurrently with EN 491.
EN 443 Literacy for the Linguistically and Culturally Diverse Learner. Prereq. EN 442.
EN 456 Multicultural Issues in Education. Prereq. EN 201.
EN 457 Introduction to Teaching English as a Second Language. Prereq. EN 201.
EN 461 Inclusion I. Prereq. EN 201.
EN 466 Classroom Management. Prereq. EN 201.
EN 491 Early Childhood Education Practicum
Prereq. All ECE coursework. Must take concurrently with EN 324.

PI 404 Directed Student Teaching, Physical or Other Health Impairment (POHI)
SOE approval required.

English
EH 388 Teaching Young Adult Lit

General Education
GE 101 Inquiry and Expression
Requires weekly individual conferencing with instructor in addition to class times.
Contact instructor for details.
History
HY 101 American History. Meets June 5, 12, 26; July 3, 10, 17, 24.

Humanities
HS 202 Humanities

Kinesiology
KN 145 Medical Terminology
KN 146 Nutrition, Exercise and Stress

Mathematics
MS 110 Mathematics for Liberal Arts. Prereq. MS 107 or appropriate placement test score.
MS 111 Interm Algebra & Trigonometry. Prereq. MS 107 or appropriate placement test score.
MS 121 Calculus I. Prerequisite: MS 114 or appropriate placement test score.
MS 151 Elementary Statistics. Prereq. MS 107 or appropriate placement test score.
MS 261 Math for Elem & Middle Schl Tchrs. Prereq. EN 201 and MS 260.

MUSIC LESSONS
Private lessons are available. Please call 616 632-2413 or email Betsey.Ingraham@aquinas.edu with questions. Once arrangements are confirmed with the Music Department, the student should contact the Registrar's Office to enroll. Fee: $424 for 2-credit lesson & $212 for 1-credit lesson. All Instructors and Sections are assigned by the Music Department Chair. All lesson times are scheduled directly with the Instructor through the AMC Office.

Studio Applied Piano - 2 credit hours - Fee: $400 - Contact Music Department to arrange time.
Choose Piano course number by semester of study: MCAP 125, 126, 225, 226, 325, 326, 425, 426
Choose section number by instructor name: S1 - Hurd, M.

Studio Applied Organ - 2 credit hours - Fee: $400 - Contact Music Department to arrange time.
Choose Organ course number by semester of study: MCAP 131, 132, 231, 232, 331, 332, 431, 432
Choose section number by instructor name: S1 - Biser, L.

Studio Applied Voice - 2 credit hours - Fee: $400 - Contact Music Department to arrange time.
Pre-requisite: MCAP 165 & MCAP 166
Choose Voice course number by semester of study: MCAP 141, 142, 241, 242, 341, 342, 441, 442
Choose section number by instructor name: S1 - McCargar, B.

Studio Applied Jazz Guitar - 2 credit hours - Fee: $400 - Contact Music Department to arrange time.
Choose Jazz Guitar course number by semester of study: MCAP 151, 152, 251, 252, 351, 352, 451, 452
Choose section number by instructor name: S1 - Marshall, J.

Students who are interested in other instruments should contact the Chair of the Music Department, Professor Barbara Witham-McCargar, regarding instructor availability.
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<th>Department</th>
<th>Course Title</th>
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World Languages
WL 101 First Semester Spanish
  WL 101 SU10 4 06:00 PM - 09:30 PM M / W 5/20/19 - 7/26/19 Schneckenberger

WL 102 Second Semester Spanish
  WL 102 SU10 4 06:00 PM - 09:30 PM T / TH 5/20/19 - 7/26/19 Schneckenberger

WL 310 Language and Gender
  WL 310 W10 3 Online 5/20/19 - 7/26/19 Ruiz-Sanchez

JAZZ CAMP COURSES: June 16 - 21
Please see the Jazz Camp Brochure at aquinas.edu/music/jazzcamp for details. All courses listed below run in conjunction with the Jazz Camp and require the Jazz Camp registration fee plus course tuition. Students should obtain permission from the Music Department to register.

Deadline to add a course in this session: Tuesday, June 18

Deadline to drop with no financial penalty: Wednesday, June 19

Deadline to drop with no academic penalty: Wednesday, June 19

Music
MCED 399 Jazz Pedagogy
  MCED 399 JZ 2 with Jazz Camp 6/16/19 - 6/21/19 Brewer

MCEN 158 Jazz Combo
  MCEN 158 JZ 1 with Jazz Camp 6/16/19 - 6/21/19 Brewer

MCTH 157 Jazz Improvisation
  MCTH 157 JZ 1 with Jazz Camp 6/16/19 - 6/21/19 Brewer